



FISH and Educational Plant Survey for K-12 and Colleges

FEFPA – Summer Conference

June 30, 2026

Violet Brown, Courtney Carlos, Martha Chauncey and Rick Vermillion



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The Office of Educational Facilities Mission Statement

To provide technical support and information for all issues related to educational facilities planning, funding, construction, and operations throughout Florida's Early Learning-20 Education System.



PURPOSE

*To provide a better understanding of how to complete
K-12 Surveys, K-12 Work Plans and Florida College
Surveys*

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Congratulations 2026 Florida Teacher of the Year Mark Harrison

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WELCOME MESSAGE

Welcome to the Florida Department of Education's website. Every day we work hand in hand with parents, teachers, educators and community members to improve Florida's education system for students of all backgrounds and abilities. Our site reflects this cooperative relationship and the role that so many Floridians play in ensuring student success.

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Browse our most popular links and resources for education



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Finance



State Board



Technology

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FINANCE & OPERATIONS

In 2014, education in Florida was funded at the highest state and local levels in history. The Florida Department of Education directs and supervises legislative and operating budgets, the Public Education Capital Outlay budget and the Florida Education Finance Program allocations, helping Florida's school districts be fiscally responsible and maximize student outcomes.

DEPUTY COMMISSIONER OF FINANCE & OPERATIONS

- ▶ Emergency Management
- ▶ Financial & Program Cost Accounting & Reporting for School Districts (Redbook)
- ▶ Florida Education Finance Program (FEFP) Calculations
- ▶ Florida Inventory of School Houses (FISH)

BUDGET

- ▶ Budget Management
- ▶ Education Budget Requests
- ▶ Long Range Program Plan

COMPTROLLER

- ▶ Forms
- ▶ Indirect Cost Rates
- ▶ Monthly Bank Electronic Transfer Dates

CONTRACTS, GRANTS & PROCUREMENT

EDUCATIONAL FACILITIES

SCHOOL BUSINESS SERVICES

FLDOE – Office of Educational Facilities

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🔍 📄 ☆ 🗖



What are you looking for today?



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2014 State Requirements for Educational Facilities (SREF) & The Florida Building Code

Agreements for Shared Use of Educational Facilities

Annual Energy and Maintenance & Operations Reports

Five-Year Educational Work Plan Historical Data

Fixed Capital Outlay

Florida Inventory Of School Houses (FISH)

Staff

EDUCATIONAL FACILITIES

Mission

The mission of the Office of Educational Facilities is to provide technical support and information for all issues related to educational facilities planning, funding, construction, and operations throughout Florida's K-20 Education System.

Survey Section

- [Florida Inventory of School Houses \(F.I.S.H.\)](#)
- [Five-Year Work Plan Historic Data](#)
- [Capital Outlay FTE \(COFTE\)](#) – The Capital outlay Forecast link has current, historical, and projected COFTE
- [Vacant and Underused Facilities Report](#)

Plan Review & Training Section

- [Safety & Maintenance Training](#)
- [State Requirements for Educational Facilities \(SREF\) and the Florida Building Code](#)
- [Annual Energy and Maintenance and Operations Reports](#)

Upcoming Courses

- **SREF**
[OFF Registration Form](#) (PDF)
Please download and return the registration form to Don.Whitehead@fldoe.org and Kristen.Griffin@fldoe.org
Registration Due: 03/30/2023

Acronyms

- EFIS – Educational Facilities Information System
- FISH – Florida Inventory of School Houses
- COFTE – Capital Outlay Full Time Equivalency
- MIS – Management Information System
- MSID – Master School Identification
- OEF – Office of Educational Facilities
- LCIF – Local Capital Improvement Funds (millage)
- CO&DS – Capital Outlay and Debt Service
- PECO – Public Education Capital Outlay
- PPL – Project Priority List
- FCS – Florida College System
- CIP – Capital Improvement Plan

EFIS on new platform as of 12/2025

- Website - efis.fldoe.org
 - LEA Administrator must set up permissions again. Use this website to find your support contact - <https://flssportal.fldoe.org/support>



- Use your single sign on username and password
- Multifactor authentication

EFIS on new platform as of 12/2025



Sign in with one of these accounts



Hosted / Self-Registered login



Florida Department of Education



Alachua County School District



Baker County School District



Bradford County School District



Brevard County School District



Broward County School District



Charlotte County School District



Citrus County School District

EFIS on new platform as of 12/2025



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We have the following number on record for you. We can send a code via SMS or phone to authenticate you.

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K-12 EFIS

Inventory with COFTE

ORGANIZATION: 5-BREVARD COUNTY SCHOOL DISTRICT

FACILITY: VIERA ELEMENTARY SCHOOL

FACILITY USE: ALL

DISTRICT: 5 BREVARD COUNTY SCHOOL DISTRICT

FACILITY: 127-A VIERA ELEMENTARY SCHOOL

Primary Use: ELEMENTARY

Grades Housed: KG - 06

DOE Validation Date: 4/10/2020 4:00:00 AM Capital Outlay Classification: SCHOOL RECOMMENDED FOR CONTINUED USE

MASTER SCHOOL ID

MSID	Name	Status
3161	VIERA ELEMENTARY SCHOOL	Default

CAPITAL OUTLAY FTE

Year: 2023 / 2024							
PK: 0.15	01: 115.00	03: 129.50	05: 98.00	07: 0.00	09: 0.00	11: 0.00	PK-12: 786.71
KG: 123.50	02: 124.50	04: 99.87	06: 96.19	08: 0.00	10: 0.00	12: 0.00	Adult: 0.00
							Total: 786.71

SCHOOL CAPACITY

SCHOOL CAPACITY	YEAR ROUND CAPACITY	UTILIZATION FACTOR	PRIMARY USE
1,030	1,236	1.00	ELEMENTARY

PARCEL: 136

8300 STADIUM PARKWAY

VIERA, FL 32940

Inventory without COFTE

ORGANIZATION: 5-BREVARD COUNTY SCHOOL DISTRICT

FACILITY: VIERA MIDDLE SCHOOL

FACILITY USE: ALL

DISTRICT: 5 BREVARD COUNTY SCHOOL DISTRICT

FACILITY: 128-A VIERA MIDDLE SCHOOL

Primary Use: VACANT

Grades Housed: 07 - 08

DOE Validation Date:

Capital Outlay Classification: SCHOOL RECOMMENDED FOR CONTINUED USE

MASTER SCHOOL ID

MSID	Name	Status
3171	VIERA MIDDLE SCHOOL	Default

CAPITAL OUTLAY FTE

SCHOOL CAPACITY

SCHOOL CAPACITY	YEAR ROUND CAPACITY	UTILIZATION FACTOR	PRIMARY USE
0	0	0.00	VACANT

PARCEL: 132

6093 Stadium Pkwy

Viera, FL 32940

Parking: DEVELOPED	Owner: SCHOOL BOARD	Fire: 5
Athletic: INCLUDED WITH SITE	Water: PUBLIC	Police: COUNTY
Sewage: PUBLIC	Plan: CAMPUS	Drainage: ADEQUATE

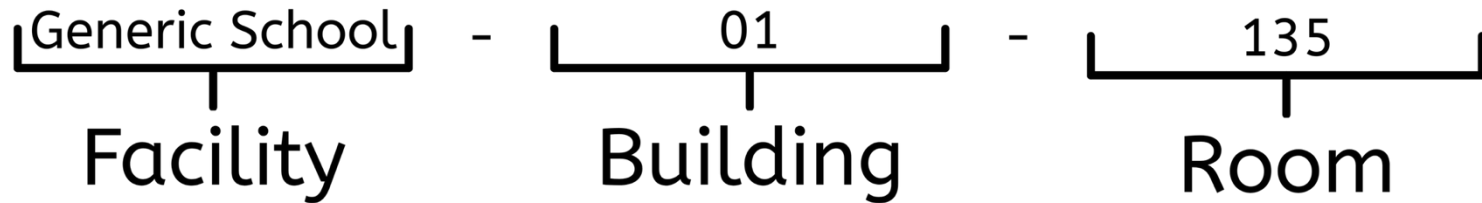
Facilities and Scheduling

- Facilities
 - Upkeep of FISH
 - Remodel
 - Renovation
 - Grade configuration
 - MSID association
- Scheduling
 - FISH flat file
 - 17-digit FISH number

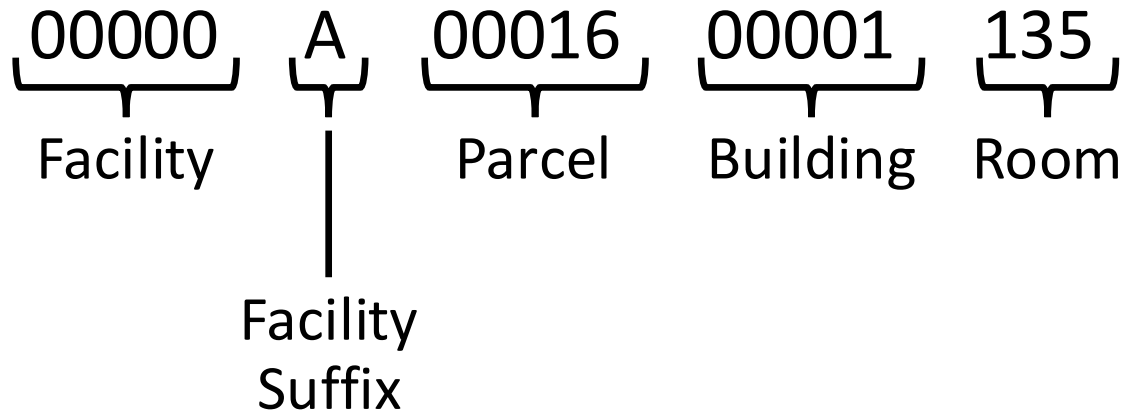
MIS FISH Number vs EFIS FISH Number

- EFIS FISH
 - Generic School - 01-135
- MIS FISH
 - 00000A0001600001135

EFIS FISH Numbering



FISH Flat File Numbering



FACILITY SUFFIX

A – School
C – Conversion Charter
F – Ancillary

Facility Suffix

ORGANIZATION: BREVARD COUNTY SCHOOL DISTRICT

FACILITY: 127-VIERA ELEMENTARY
SCHOOL

PARCEL: 136

BUILDING: 4

ROOM:

MSID	FACILITY	PARCEL	BUILDING	ROOM	FACILITY FINISH
Current Facility 127 - VIERA ELEMENTARY SCHOOL ▼					
Organization 5 - BREVARD COUNTY SCHOOL DISTRICT ▼ Facility Name VIERA ELEMENTARY SCHOOL Facility Number 127 SATIS Student Stations 1030 Facility Capacity 1030 Under Construction? ☐ Yes ☒ No Contract Issued 05/28/2019 	Facility Suffix A - STANDARD SCHOOL ▼ Primary Use A - STANDARD SCHOOL Capital Outlay C - DISTRICT OWNED CONVERSION CHARTER SCHOOL F - ANCILLARY FACILITY Minimum Grade KG - KINDERGARTEN ▼ Maximum Grade 06 - GRADE 6 ▼ Hurricane Shelter? ☐ Yes ☒ No DOE Validation 04/10/2020 				
Survey Select Survey ▼ OR ☐ Not survey recommended OR previous EFIS system survey Version					

When Can I Update FISH?

- When a contract has been signed to add new buildings
- When physically remodeling and changing use of space
- When you have a FLDOE approved Castaldi to raze a building*
- When you have added or removed relocatables
- When school grade configuration has changed*
- Selling property*
- After FISH validation study

*Educational plant survey required

FTE Survey

- Oct Feb counts
- Do not update FISH
- Crossmatching errors

OEF Facilities Survey

- Every 5 years
- New construction
- Remodeling
- Renovation
- Grade configurations
- Sell of property
- PECO/CO&DS (Public Education Capital Outlay/Capital Outlay and Debt Service)
- Project Priority List

FTE Survey Dates

2026-2027

Survey 1

Survey Week: July 13 – 17, 2026

Due Date: July 31, 2026

State Processing: July 27 – September 11, 2026

Final Update/Amendment Date: September 30, 2026

Survey 2

Survey Week: October 5 – 9, 2026

Due Date: October 16, 2026

State Processing: October 12 – November 6, 2026

Final Update/Amendment Date: December 15, 2026

Survey 3

Survey Week: February 8 – 12, 2027

Due Date: February 19, 2027

State Processing: February 15 – March 5, 2027

Final Update/Amendment Date: April 15, 2027

Survey 4

Survey Week: June 14 – 18, 2027

Due Date: July 2, 2027

State Processing: June 21 – July 9, 2027

Final Update/Amendment Date: August 15, 2027

DPS##.GQ.F70393.YyyyyS.FISH.INITIAL		
Creation Dates: Survey 2: 10/12/26 - 10/24/26 Survey 3: 02/08/27 - 02/20/27	Creation Time: 12:30 a.m. Available Time: 5:30 a.m.	Used in editing Initial files
DPS##.GQ.F70393.YyyyyS.FISH.BATCH		
Creation Dates: Survey 2: 10/12/26 - 10/24/26 Survey 3: 02/08/27 - 02/20/27	Creation Time: 1:00 p.m. Available Time: 3:30 p.m.	Used in editing Batch update files.
DPS##.GQ.F70393.YyyyyS.FISH.FROZEN		
Creation Dates: Survey 2: 10/24/26 Survey 3: 02/20/27	Creation Time: 1:00 p.m.	Used in editing Initial and Batch update files.
DPS##.GQ.F70393.FISH.CURRENT		
Created daily		

Assigning MSIDs and Various Scenarios

- Must have an educational plant survey if moving to an ancillary facility
- May need a new MSID – Cannot have one MSID at two facilities
- Must update the MSID address with the MSID office
- Rooms must be capacity carrying spaces (to assign a classroom)
- Must notify the MSID Office when closing a school
- Email address is msid@fldoe.org

MSID Website



Master School ID 2025 - 2026

Three ways are provided for your entry into this site for reviewing individual schools. If you know the name of the school, you can enter the name and the specific information will be provided. If you are uncertain about the specific school name yet know which district is of interest to you, you may enter by scrolling to the district, highlight that district and click on submit. All schools in the district are provided for you to make a choice. The third way to enter the site is to identify the name of the city/town in which the school is located and all schools with that city as part of the mailing address will be listed.

Click on the following to view a copy of the [Master School ID Application Guidelines](#).

To list *all* the schools, click *Submit* without specifying anything.

District Number:

School Number:

School:

District:

ALACHUA
BAKER
BAY
BRADFORD
BREVARD

City/Town:

ALACHUA
ALACHUA COUNTY
ALTAMONTE SPRINGS
ALTA
ALTOONA

Submit

Reset

Download Files



K-12 Survey

Five Year Survey

[HOME](#)
[FISH](#)
[FIVE YEAR SURVEY](#)
[FIVE YEAR WORK PLAN](#)
[FLORIDA COLLEGES](#)
[PROJECT TRACKING](#)
[REPORTS](#)

Educational Facilities Information System

Announcements



SURVEY

Please be aware of expiration dates
[CLICK TO SEE EXPIRATION DATES](#)



COLLEGES INVENTORY

Click here to read messages

FLASH SYSTEM MESSAGES

FREQUENTLY USED FORMS

- [FCO 564 Public School Cost of Construction](#)
- [FCO 564 Public School Cost of Construction instruction](#)
- [FCO 564 Florida Colleges Cost of Construction](#)
- [FCO 564 Florida Colleges Cost of Construction instruction](#)
- [FCO 352 Encumbrance Authorization Request](#)
- [FCO 442 instructions on how to complete a Draw Request](#)
- [FCO 442 Draw Request](#)

Add Facility Lists

View Facility Lists

Submitted Surveys

View Surveys

Add Survey

Submitted Project Priority Lists

View Project Priority Lists

Create a Project Priority List

Facility List Planning Tool

ADMIN

FTES

Upcoming, this

PLEASE CHECK

[PPLs in progress](#)

LINKS

[Educational Facilities](#)

[SREF & The Florida](#)

[Fixed Capital Outlay](#)

[Public Schools](#)

[References & Special Programs](#)

[International Code Council](#)

[Capital Outlay FTE \(COFTE\)](#)

When Do I Need a Survey?

- When using CO&DS funds
- When using PECO funds
- When razing a building after receiving an approved FLDOE Castaldi
- When remodeling and changing use of space
- When changing school grade configuration
- When proposing to dispose of property

School Closure – Consolidation – Grade Configuration

- Need to be in consultation with OEF prior to closure, consolidation or grade configuration
 - Must have a survey recommendation
 - Must assign students to other facilities with available capacity within the survey.

Facilities List

- The Facility List component identifies
 - The standard school programs by grouping
 - Listing the classrooms and support spaces that districts normally consider the most ideal for meeting the district's facilities needs
- They are intended as a district's point of reference

Facilities List

SURVEY - FACILITY LIST DETAILS

34 - LAFAYETTE COUNTY SCHOOL DISTRICT				Survey Number: 7.2	
Level	9 - COMBINATION	Min Grade	PK	Max Grade	08
Target Number of Stations	0	Gross Sq. Feet	9,857	Total Stations	25
Utilization	0.900	Total Capacity	22	Acres Required	7

Spaces	Design	Grades	Description	NSF/Space	Total NSF	Cap./Space	Total Stns.	Total GSF
0	1	PK - 03	PRIMARY CLASSROOM (K-3)	882	0	18	0	0
	808		MATERIAL STORAGE	100	0	0	0	0
	811		OUTSIDE STORAGE	50	0	0	0	0
	813		STUDENT STORAGE	40	0	0	0	0
	814		STUDENT RESTROOM (BOTH SEXES)	60	0	0	0	0
0	2	04 - 08	INTERMEDIATE/MIDDLE CLASSROOM (4-8)	858	0	22	0	0
	808		MATERIAL STORAGE	100	0	0	0	0
	811		OUTSIDE STORAGE	50	0	0	0	0
	815	06 - 12	STUDENT RESTROOM (MALE)	35	0	0	0	0
	816	06 - 12	STUDENT RESTROOM (FEMALE)	35	0	0	0	0
1	10	PK - 03	PRIMARY SKILLS LAB (K-3)	882	882	18	0	1,181
	808		MATERIAL STORAGE	100	100	0	0	134
	813		STUDENT STORAGE	40	40	0	0	53
	814		STUDENT RESTROOM (BOTH SEXES)	60	60	0	0	80
0	11	04 - 08	INTERMEDIATE/MIDDLE SKILLS LAB (4-8)	858	0	22	0	0
	808		MATERIAL STORAGE	100	0	0	0	0
	815	06 - 12	STUDENT RESTROOM (MALE)	35	0	0	0	0
	816	06 - 12	STUDENT RESTROOM (FEMALE)	35	0	0	0	0
0	13	PK - 05	ELEMENTARY P E STORAGE	315	0	1	0	0
1	14	PK - 05	ELEMENTARY COVERED PLAY AREA	72	72	2	0	96
0	20	04 - 08	INTERMEDIATE/MIDDLE SCIENCE DEMO (4-8)	814	0	22	0	0
	808		MATERIAL STORAGE	100	0	0	0	0
	812		PROJECT STORAGE	150	0	0	0	0
0	21	04 - 08	INTERMEDIATE/MIDDLE SCIENCE LAB (4-8)	1,122	0	22	0	0
	808		MATERIAL STORAGE	100	0	0	0	0
	812		PROJECT STORAGE	150	0	0	0	0
1	40	PK - 12	RESOURCE ROOM	290	290	10	0	388
	808		MATERIAL STORAGE	100	100	0	0	134
1	50	PK - 05	ART - ELEMENTARY	1,000	1,000	22	0	1,340
	808		MATERIAL STORAGE	100	100	0	0	134
	812		PROJECT STORAGE	150	150	0	0	201

Five Year Ed Plant Survey Schedule - Districts

June 30, 2026	June 30, 2027	June 30, 2028	June 30, 2029	June 30, 2030
• Alachua • Baker • Bay • Bradford • Broward • Clay • Columbia • Dixie • Duval • Escambia • Gilchrist • Glades • Gulf • Jefferson • Lafayette • Marion • Martin • Okaloosa • Polk • Saint Johns • Sarasota • Seminole • Sumter • Taylor • Wakulla • Walton • FAU Lab School • PK Young (UF Lab School)	• Collier • Gadsden • Hendry • Jackson • Leon • Manatee • Monroe • Orange • Osceola • Pasco • Santa Rosa • Volusia • FAMU Lab School	• Brevard • Calhoun • Charlotte • DeSoto • Hernando • Holmes • Indian River • Lake • Lee • Palm Beach • Saint Lucie • Suwannee • Union • Washington	• Citrus • Miami-Dade • Franklin • Hamilton • Hardee • Highlands • Hillsborough • Levy • Liberty • FSDB (Florida School for the Deaf and the Blind)	• Flager • Madison • Nassau • Pinellas • Putnam • FSU Lab School (Tallahassee)



Florida Colleges Inventory, COFTE and Survey

Florida College Data

- All COFTE & Inventory data is provided to OEF by the FCS
 - Data is loaded directly into EFIS from a file
 - OEF does not have the ability to make edits to the file received by the FCS
 - If a correction is required, it must be made on the data file via the FCS

Florida College Data

- College COFTE is loaded once per year (~ August)
 - Site names and numbers **MUST** be consistent with the inventory file
 - Any inconsistencies will cause an error causing COFTE to appear differently in EFIS, potentially affecting the survey
 - The college may compare the data in EFIS to www.fldoe.org/accountability/data-sys/CCTCMIS/reports
 - OEF completes a data verification for several colleges for each COFTE load and researches any inconsistencies

Florida College Data

- College Inventory is loaded three times per year (~ March, July and October)
 - Site names and numbers need to be consistent
 - If there is a name change to a site, EFIS may not assign COFTE correctly because it cross matches the most recent inventory file to the most recent COFTE file
 - OEF completes a data verification for several colleges for each inventory load and researches any inconsistencies

Florida College Data

- Current facility inventory loaded in EFIS
 - Florida College System 2025-26 Fall 2E Facility Inventory
- We will receive the Spring inventory load ~ July

Florida College Surveys

- Every 5 years
- DVE 768 should be submitted prior to survey approval
- Request a cursory review by OEF prior to submission
- If new construction, remodeling or renovation needs arise within the 5-year survey period, a supplemental survey can be submitted
- Projects listed on the approved CIP must be included in the Educational Plant Survey

Five Year Ed Plant Survey Schedule - Colleges

June 30, 2026	June 30, 2027	June 30, 2028	June 30, 2029	June 30, 2030
• Eastern Florida College • Daytona State College • Hillsborough Community College • Florida Gateway College • Northwest Florida State College • Pasco-Hernando State College • State College of Florida, Manatee-Sarasota	• Gulf Coast State College	• College of Central Florida • Florida Southwestern State College • Florida State College @ Jacksonville • The College of the Florida Keys • Palm Beach State College • Saint Petersburg College • Santa Fe College • South Florida State College • Valencia College	• Indian River State College • Seminole State College of Florida • Tallahassee State College • Polk State College	• Broward College • Chipola College • Lake-Sumter State College • Miami-Dade College • Pensacola State College • North Florida College



Work Plan – K-12

FL Statute 1013.35

School District Educational Facilities Plan; Definitions; Preparation, Adoption, and Amendment; Long-term Work Programs

Annually, prior to the adoption of the district school budget, each district school board shall prepare a tentative district educational facilities plan that includes long-range planning for facilities needs over 5-year, 10-year, and 20-year periods. (2)(a)

FL Statute 1013.41

SMART Schools; Classrooms First; Legislative Purpose

School District Educational Facilities Plan - It is the purpose of the Legislature to create s. 1013.35, requiring each school district annually to adopt an educational facilities plan that provides an integrated long-range facilities plan, including the survey of projected needs and the 5-year work program (3)

Work Plan – K-12

- Each school board is required to annually adopt a district school budget
- The budget must contain an educational facilities plan which includes long-range planning for facilities needs over 5, 10 and 20-year periods
- Year 1 of the work plan should match the district approved budget
- The work plan should be balanced and financially feasible



Florida Colleges Capital Improvement Plan (CIP)

Florida Statute 1013.64(4)(a)

- Florida College System institution boards of trustees and university boards of trustees shall receive funds for projects based on a 3-year priority list, to be updated annually, which is submitted to the Legislature in the legislative budget request at least 90 days prior to the legislative session.

Q&A



www.FLDOE.org