

CALL FOR PRESENTATIONS

Topic Request Submission Deadline:
Friday, April 10, 2026



FEFPA Summer 2026 Conference

Monday, June 29 – Thursday, July 2, 2026

The Boca Raton
501 E Camino Real, Boca Raton, FL 33432

Florida Educational Facilities Planners' Association

2026 FEFPA Summer Conference

Call for Presentations

Submission Deadline: Friday, April 10, 2026

The Florida Educational Facilities Planners Association (FEFPA) invites presentation proposals for the 2026 Summer Conference, taking place **June 29 – July 2, 2026**, at the The Boca Raton Hotel in Boca Raton.



About the Conference

FEFPA's mission is to provide meaningful educational opportunities and valuable industry insights to professionals in educational facilities planning. Conference programming focuses on current and emerging topics in:

- Architecture
- Engineering
- Construction
- Planning

The Summer Conference brings together educational facility planners, school district representatives, higher education leaders, architects, engineers, contractors, and industry partners for learning, collaboration, and networking.

What We're Looking For

The Summer Conference attracts more than 500 attendees who rely on this event to:

- Share best practices
- Explore industry trends and innovations
- Learn from recognized leaders
- Build professional connections

We seek engaging presentations that:

- Encourage audience participation and discussion
- Offer practical, actionable insights
- Introduce innovative ideas and emerging trends

Continuing Education Credits (CEUs):

While not mandatory, presentations that offer professional continuing education credit are strongly encouraged. Many attendees participate to fulfill state licensing requirements.

Presenters are encouraged to secure CEU approval in advance from the appropriate governing authority (such as CILB, AIA, BAID, etc.).

- Pre-approved presentations will receive priority consideration.
- National AIA-approved courses automatically qualify for Board of Architecture credit and will also receive preference.
- CEU approvals are typically valid for two years, allowing selected—or even non-selected—presentations to be considered for future conferences.

FEFPA aims to feature fresh, relevant content while also building a library of CEU-approved programs for future use.



Proposal Evaluation Criteria

Presentation proposals will be reviewed based on:

- CEU pre-approval status
 - Relevance to FEFPA's mission and goals
 - Freshness and importance of the topic
 - Value to the educational facilities community
-

Presentation Formats & Guidelines

Session Length

- 60-minute sessions: 50 minutes of content + 10 minutes Q&A

Accepted Formats

- Individual or Team Presentations
- Panel Discussions (moderator-led or participant/moderator format)
- Hands-On Workshops featuring real-world applications and advanced techniques

Associate members are encouraged to submit proposals. Presentations may not directly promote products or services. Limited company identification and branding are permitted.

Speaker Responsibilities

- Speakers are responsible for their own travel, reservations, and registration.
- Conference registration is complimentary for confirmed speakers.
- FEFPA will cover one night's room cost (either the night of or the night prior to presentation) **only** for speakers representing:
 - School districts
 - Colleges and universities
 - Direct support organizations
 - Governing authorities

Audio/Visual

The venue will provide:

- LCD projector (VGA input)
- Screen
- Sound system
- Microphone

Speakers must provide:

- Their own laptop and software
 - Pointer/wireless presenter
 - Final approved presentation
 - A copy of the presentation on USB (submitted to the Program Chair at the start of the session)
 - A completed FEFPA speaker introduction template
-

Important Dates

- **Presentation Topic Submission Deadline:** Friday, April 10, 2026
 - **Topic Selection & Notification:** Friday, April 24, 2026
 - **Final Presentation Submission Deadline:** Friday, May 8, 2026
 - **Draft Agenda Published:** Friday, May 15, 2026
 - **Speaker Confirmation Deadline:** Friday, May 29, 2026
 - **Final Agenda Published:** Friday, June 5, 2026
-

How to Submit

Interested presenters should complete the electronic submission form available on the FEFPA homepage at www.fefpa.org

For questions, please contact:

Deborah Czubkowski, FEFPA Program Chair at dczubkow@broward.edu