



Five-Year Work Plan/ Five-Year District Facilities Work Program

OEF Team – Martha Chauncey, Violet Brown, Mark Weigly



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

PURPOSE

*The purpose of this training is to explain the process of
the 5-Year Work Plan*



The Office of Educational Facilities

The mission of the Office of Educational Facilities is to provide technical support and information for all issues related to educational facilities planning, funding, construction, and operations throughout Florida's K-20 Education System.

OEF Interim Director



Mark Weigly – Interim Director

Architect, LEED AP, FCP,

Phone: 850-245-9269

Email: mark.weigly@fldoe.org

OEF Administration



Khrystal Ellis
Assistant to David Thayer
Phone: 850-245-9248
Email: khrystal.ellis@fldoe.org



Doris Parker
Administrative Assistant I
Phone: 850-245-9234
Email: doris.parker@fldoe.org

OEF Manager



Violet Brown

Senior Educational Program

Director

Phone: 850245-9232

Email: violet.brown@fldoe.org

Plans Review and Training Team



Kristen Griffin
Fire Safety & Training
Phone: 850-245-9224
Email:
kristen.griffin@fldoe.org



Annabelle Wright
Research & Training
OSHA, Forklift
Defensive Driving
Health and Safety
Email:
annabelle.wright@fldoe.org



Morgan Runion, AICP
Growth Management &
Legislative Liaison
Phone: 850-245-9922
Email:
morgan.runion@fldoe.org

Plans Review and Training Team



Don Whitehead
AIA, LEED AP
Plans Review

Building Code Updates
Legislative Bill Analysis
Green Schools Program
Phone: 580-245-9295

Email: don.whitehead@fldoe.org



James Mitchell
Mechanical P.E.
Plans Review

Building Code Updates
Legislative Bill Analysis
Phone: 850-245-9236

Email: james.mitchell@fldoe.org

Planning and Evaluation Team



Mark W. Jeter
Educational Consultant
FISH Validation
Survey Preparation
Survey Review and approval
SREF
Phone: 850-245-9308
Email: mark.jeter@fldoe.org



Kimberly Knowles
Educational Consultant
EFIS technical support
Data Analysis, work plan
Phone: 850-245-9304
Email: kimberly.knowles@fldoe.org

Planning and Evaluation Team



Martha Chauncey
Educational Consultant
FISH Validation, District Survey
Preparation, PPL,
EFIS Technical Support
Phone: 850-245-9513
Email: martha.chauncey@fldoe.org



Courtney Carlos
Educational Consultant
District Surveys, PPL,
Inventory Validation
Phone: 850-245-9246
Email: courtney.carlos@fldoe.org

Planning and Evaluation Team



Jasmin Richardson

Educational Consultant

FISH Validation, District Survey

Phone: 850-245-9233

Email: jasmin.richardson@fldoe.org



FLORIDA DEPARTMENT OF
EDUCATION
— fldoe.org

Florida Statutes

- **Each school board is required to annually adopt a district school budget**
- **The budget must contain an educational facilities plan which includes long-range planning for facilities needs over 5, 10 and 20-year periods**

FL Statute - 1013.35

- **School District Educational Facilities Plan; Definitions; Preparation, Adoption, and Amendment; Long-term Work Programs**
- Annually, prior to the adoption of the district school budget, each district school board shall prepare a tentative district educational facilities plan that includes long-range planning for facilities needs over 5-year, 10-year, and 20-year periods. (2)(a)
- [Statutes & Constitution :View Statutes : Online Sunshine \(state.fl.us\)](#)

FL Statute 1013.41

- **SMART Schools; Classrooms First; Legislative Purpose**
- School District Educational Facilities Plan
It is the purpose of the Legislature to create s. 1013.35, requiring each school district annually to adopt an educational facilities plan that provides an integrated long-range facilities plan, including the survey of projected needs and the 5-year work program (3)
- [Statutes & Constitution :View Statutes : Online Sunshine \(state.fl.us\)](#)



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

OEF Website Navigation

<https://www.fldoe.org/finance/edual-facilities/>

FLDOE.ORG



What are you looking for today?



DIVISIONS ▾

EXPLORE ▾

FEATURED TOPICS ▾

Black History Month 2024 Contest

READ MORE



Florida Celebrates BLACK HISTORY MONTH

STUDENT & EDUCATOR CONTESTS

*Celebrating Florida's African American
Heroes and Their Contributions to Freedom*



GOVERNOR RON DESANTIS



COMMISSIONER MANNY DIAZ, JR.

WELCOME MESSAGE

Welcome to the Florida Department of Education's website. Every day we work hand in hand with parents, teachers, educators and community members to improve Florida's education system for students of all backgrounds and abilities. Our site reflects this cooperative relationship and the role that so many Floridians play in ensuring student success.

[LEARN MORE ABOUT FDOE](#)

DIVISIONS

Browse our most popular links and resources for education



Early Learning



Public Schools



School Choice



Accountability



Safe Schools



Finance



State Board



Technology

FINANCE & OPERATIONS

In 2014, education in Florida was funded at the highest state and local levels in history. The Florida Department of Education directs and supervises legislative and operating budgets, the Public Education Capital Outlay budget and the Florida Education Finance Program allocations, helping Florida's school districts be fiscally responsible and maximize student outcomes.

DEPUTY COMMISSIONER OF FINANCE & OPERATIONS



- ▶ Emergency Management
- ▶ Financial & Program Cost Accounting & Reporting for School Districts (Redbook)
- ▶ Florida Education Finance Program (FEFP) Calculations
- ▶ Florida Inventory of School Houses (FISH)

BUDGET



- ▶ Budget Management
- ▶ Education Budget Requests
- ▶ Long Range Program Plan

COMPTROLLER



- ▶ Forms
- ▶ Indirect Cost Rates
- ▶ Monthly Bank Electronic Transfer Dates

CONTRACTS, GRANTS & PROCUREMENT



EDUCATIONAL FACILITIES



SCHOOL BUSINESS SERVICES



2014 State Requirements for Educational Facilities (SREF) & The Florida Building Code

Agreements for Shared Use of Educational Facilities

Annual Energy and Maintenance & Operations Reports

Five-Year Educational Work Plan Historical Data

Fixed Capital Outlay

Florida Inventory Of School Houses (FISH)

Staff

EDUCATIONAL FACILITIES

Mission

The mission of the Office of Educational Facilities is to provide technical support and information for all issues related to educational facilities planning, funding, construction, and operations throughout Florida's K-20 Education System.

Survey Section

- [Florida Inventory of School Houses \(F.I.S.H.\)](#)
- [Five-Year Work Plan Historic Data](#)
- [Capital Outlay FTE \(COFTE\)](#) – The Capital outlay Forecast link has current, historical, and projected COFTE
- [Vacant and Underused Facilities Report](#)

Plan Review & Training Section

- [Safety & Maintenance Training](#)
- [State Requirements for Educational Facilities \(SREF\) and the Florida Building Code](#)
- [Annual Energy and Maintenance and Operations Reports](#)


Upcoming Courses

- **SREF**
[OEF Registration Form](#) (PDF)
Please download and return the registration form to Don.Whitehead@fldoe.org and Kristen.Griffin@fldoe.org
Date: July 18, 2022

FLDOESSO.ORG

FDOE Single Sign-On

The Single Sign-On (SSO) Portal provides users within Florida's educational community with a convenient way to log into multiple state resources with one account.

 SELECT AN OPTION BELOW TO GET STARTED



EDUCATORS



GUEST ACCESS

Home

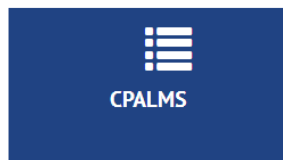
MENU

My Resources

Announcements

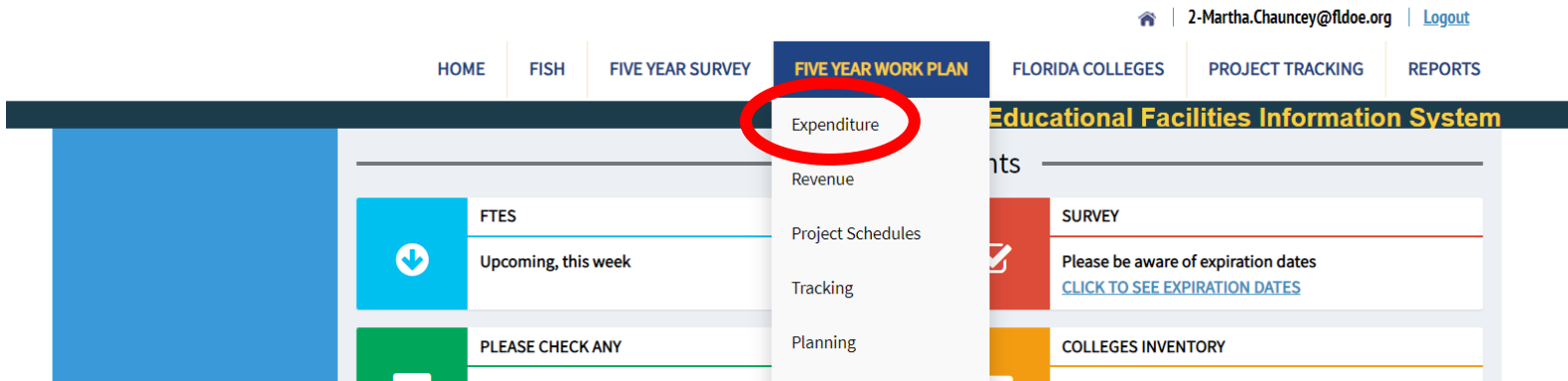
Welcome Martha Chauncey

The resources below are available for your use based on your role and permissions. To access the resource, click the tile below:



HOW TO ENTER DATA FOR THE WORK PLAN

- Place your mouse pointer over the Five-Year Work Plan tab and a menu will appear.
- Click on Expenditure



The screenshot shows the Florida Department of Education website interface. At the top right, there is a user profile for '2-Martha.Chauncey@fldoe.org' with a 'Logout' link. The main navigation bar includes 'HOME', 'FISH', 'FIVE YEAR SURVEY', 'FIVE YEAR WORK PLAN', 'FLORIDA COLLEGES', 'PROJECT TRACKING', and 'REPORTS'. The 'FIVE YEAR WORK PLAN' tab is selected and highlighted in blue. A dropdown menu is visible below this tab, with 'Expenditure' circled in red. Other items in the dropdown menu include 'Revenue', 'Project Schedules', 'Tracking', and 'Planning'. Below the navigation bar, there is a section titled 'Educational Facilities Information System' with various links and notices, including 'SURVEY' with a note about expiration dates and a 'COLLEGES INVENTORY' link.

EXPENDITURES

- Maintenance Expenditures
 - Verify that you are on the Maintenance Expenditures (1) Tab

————— WORK PLAN - EXPENDITURE —————

Current Year: 2022-2023 LEON COUNTY SCHOOL DISTRICT

MAINTENANCE EXPENDITURE (1) ✓
LOCAL EXPENDITURE (16) ✓

Expenditure for Maintenance, Repair, and Renovation from 1.5 Mills and PECO [Export to Excel](#)

Mark As Complete

PREPARATION OF TENTATIVE DISTRICT FACILITIES WORK PROGRAM

Annually, prior to the adoption of the district school budget, each school board must prepare a tentative district facilities work program that includes a schedule of major repair and renovation projects necessary to maintain the educational and ancillary facilities of the district. The "Expenditure for Maintenance, Repair, and Renovation From 1.5-Mills and PECO" screen assembles and groups information regarding major maintenance and repair projects; the first year column must be the same as the current year school board approved capital outlay budget for projects. Districts can specify multiple "Other" categories to describe and identify locally defined projects and funding amounts.

Current year 2022-23.
Projected years (this should be expenditure amounts projected for each year 2023-24 through 2026-27).

| Item | Location | Actual Budget 2022-23 | Projected 2023-24 | Projected 2024-25 | Projected 2025-26 | Projected 2026-27 | 5 Year Total |
|----------------|-----------------------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|--------------|
| HVAC | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Flooring | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Roofing | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Safety to Life | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Fencing | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

EXPENDITURES

- Maintenance Expenditures
 - List district wide maintenance type expenditures. For example – HVAC, Flooring, Roofing, etc.
 - The first column will be your actual budget for that year. The future year columns will be projected.
 - If you have items other than those listed, you can add them below.
 - Click SAVE and mark as complete



EXPENDITURES

WORK PLAN - EXPENDITURE

Current Work Plan: 2022 - 2023 LEON COUNTY SCHOOL DISTRICT

MAINTENANCE EXPENDITURE (1) ✓ LOCAL EXPENDITURE (16) ✓

Expenditure for Maintenance, Repair and Renovation from 1.5 Mills and PECO [Export to Excel](#)

Mark As Complete

PREPARATION OF TENTATIVE DISTRICT FACILITIES WORK PROGRAM

Annually, prior to the adoption of the district school budget, each school board must prepare a tentative district facilities work program that includes a schedule of major repair and renovation projects necessary to maintain the educational and ancillary facilities of the district. The "Expenditure for Maintenance, Repair, and Renovation From 1.5-Mills and PECO" screen assembles and groups information regarding major maintenance and repair projects; the first year column must be the same as the current year school board approved capital outlay budget for projects. Districts can specify multiple "Other" categories to describe and identify locally defined projects and funding amounts.

Current year 2022-23.

Projected years (this should be expenditure amounts projected for each year 2023-24 through 2026-27).

| Item | Location | Actual Budget 2022-23 | Projected 2023-24 | Projected 2024-25 | Projected 2025-26 | Projected 2026-27 | 5 Year Total |
|-------------------------------|-----------------------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|--------------|
| HVAC | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Flooring | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Roofing | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Safety to Life | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Fencing | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Parking | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Electrical | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Fire Alarm | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Telephone/Intercom System | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Closed Circuit Television | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Paint | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Maintenance/Repair | Choose Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total: | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| PECO Maintenance Expenditures | | \$1,419,049 | \$1,433,239 | \$1,447,572 | \$1,462,048 | \$1,476,668 | \$7,238,576 |
| 1.5 Mill Sub Total: | | \$13,930,951 | \$10,920,754 | \$10,906,421 | \$10,891,945 | \$10,877,325 | \$57,527,396 |

Other- Please Specify

| Item | Location | Actual Budget 2022-23 | Projected 2023-24 | Projected 2024-25 | Projected 2025-26 | Projected 2026-27 | 5 Year Total |
|-------------------------------------|---------------|--------------------------|----------------------|----------------------|----------------------|----------------------|--------------|
| Handicapped access: Facilities / DW | 57 Facilities | \$0 | \$300,000 | \$300,000 | \$300,000 | \$300,000 | \$1,200,000 |
| Site acquisition: Facilities / DW | 57 Facilities | \$0 | \$250,000 | \$250,000 | \$250,000 | \$250,000 | \$1,000,000 |

EXPENDITURES

- Local Expenditures
 - Verify that you are on the Local Expenditure (16) Tab

WORK PLAN - EXPENDITURE

Current Work Plan: 2022 - 2023 LEON COUNTY SCHOOL DISTRICT

MAINTENANCE EXPENDITURE (1) LOCAL EXPENDITURE (16) ✓

Local 1.5 Mill Expenditure For Maintenance, Repair, and Renovation - Report to Excel

Mark As Complete

The "Local 1.5-Mill Expenditure For Maintenance, Repair, and Renovation" screen is for the anticipated expenditures expected from local funding sources over the years covered by the current work plan. In addition to the pre-defined expenditure categories (annually updated by OEF), districts can specify multiple 'Other' categories to describe and identify locally defined projects and funding amounts (Section 16).

| Item | Actual Budget 2022-23 | Projected Cost 2023-24 | Projected Cost 2024-25 | Projected Cost 2025-26 | Projected Cost 2026-27 | 5 Year Total |
|---|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------|
| Remaining Maint and Repair from 1.5 Mills | \$13,930,951 | \$10,920,754 | \$10,906,421 | \$10,891,945 | \$10,877,325 | \$ 57,527,396 |
| Maintenance/Repair Salaries | \$1,250,000 | \$1,250,000 | \$1,250,000 | \$1,250,000 | \$1,250,000 | \$ 6,250,000 |
| School Bus Purchases | \$1,500,000 | \$1,500,000 | \$1,500,000 | \$1,500,000 | \$1,500,000 | \$ 7,500,000 |
| Other Vehicle Purchases | \$0 | \$0 | \$0 | \$0 | \$0 | \$ 0 |
| Capital Outlay Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | \$ 0 |
| Rent/Lease Payments | \$0 | \$0 | \$0 | \$0 | \$0 | \$ 0 |

EXPENDITURES

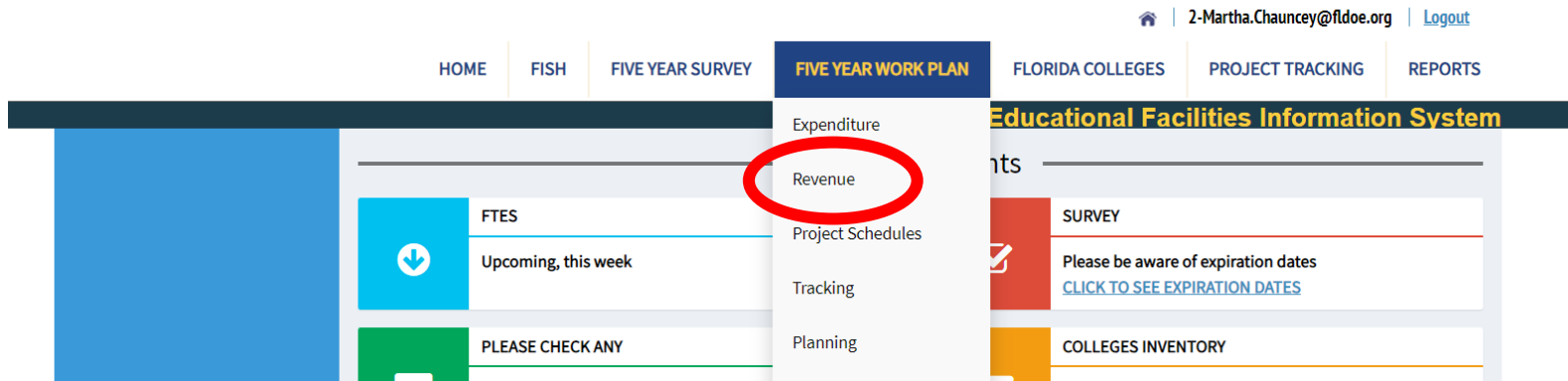
- **Local Expenditures** – (Expenditures from local funding sources)
 - This is where you enter salaries, bus/vehicle purchases, debt service, property insurance, etc.

The "Local 1.5-Mill Expenditure For Maintenance, Repair, and Renovation" screen is for the anticipated expenditures expected from local funding sources over the years covered by the current work plan. In addition to the pre-defined expenditure categories (annually updated by OEF), districts can specify multiple 'Other' categories to describe and identify locally defined projects and funding amounts (Section 16) .

| Item | Actual Budget 2022-23 | Projected Cost 2023-24 | Projected Cost 2024-25 | Projected Cost 2025-26 | Projected Cost 2026-27 | 5 Year Total |
|--|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------|
| Remaining Maint and Repair from 1.5 Mills | \$13,930,951 | \$10,920,754 | \$10,906,421 | \$10,891,945 | \$10,877,325 | \$ 57,527,396 |
| Maintenance/Repair Salaries | \$1,250,000 | \$1,250,000 | \$1,250,000 | \$1,250,000 | \$1,250,000 | \$ 6,250,000 |
| School Bus Purchases | \$1,500,000 | \$1,500,000 | \$1,500,000 | \$1,500,000 | \$1,500,000 | \$ 7,500,000 |
| Other Vehicle Purchases | \$0 | \$0 | \$0 | \$0 | \$0 | \$ 0 |
| Capital Outlay Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | \$ 0 |
| Rent/Lease Payments | \$0 | \$0 | \$0 | \$0 | \$0 | \$ 0 |
| COP Debt Service | \$10,676,263 | \$10,658,499 | \$9,326,825 | \$9,327,837 | \$3,111,848 | \$ 43,101,272 |
| Rent/Lease Relocatables | \$0 | \$0 | \$0 | \$0 | \$0 | \$ 0 |
| Environmental Problems | \$0 | \$0 | \$0 | \$0 | \$0 | \$ 0 |
| s.1011.14 Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 | \$ 0 |
| Special Facilities Construction Account | \$0 | \$0 | \$0 | \$0 | \$0 | \$ 0 |
| Premiums for Property Casualty Insurance - 1011.71 (4a,b) | \$1,900,000 | \$1,900,000 | \$1,900,000 | \$1,900,000 | \$1,900,000 | \$ 9,500,000 |
| Qualified School Construction Bonds (QSCB) | \$0 | \$0 | \$0 | \$0 | \$0 | \$ 0 |
| Qualified Zone Academy Bonds (QZAB) | \$0 | \$0 | \$0 | \$0 | \$0 | \$ 0 |
| Sub Total: | \$ 29,257,214 | \$ 26,229,253 | \$ 24,883,246 | \$ 24,869,782 | \$ 18,639,173 | \$ 123,878,668 |

REVENUE

- Place your mouse pointer over the Five-Year Work Plan tab and a menu will appear.
- Click on Revenue



The screenshot shows the Florida Department of Education website interface. At the top right, there is a user profile for '2-Martha.Chauncey@fldoe.org' with a 'Logout' link. The main navigation bar includes 'HOME', 'FISH', 'FIVE YEAR SURVEY', 'FIVE YEAR WORK PLAN', 'FLORIDA COLLEGES', 'PROJECT TRACKING', and 'REPORTS'. The 'FIVE YEAR WORK PLAN' tab is active, and a dropdown menu is displayed below it. The menu items are 'Expenditure', 'Revenue', 'Project Schedules', 'Tracking', and 'Planning'. The 'Revenue' option is circled in red. Below the navigation bar, there is a section titled 'Educational Facilities Information System' with various links and notices, including 'SURVEY', 'Please be aware of expiration dates', 'CLICK TO SEE EXPIRATION DATES', and 'COLLEGES INVENTORY'.

REVENUE

- Revenue Totals
 - Verify that you are on the Revenue Totals Tab
 - This is a summary page of what you will enter on the next few tabs

| REVENUE TOTALS | 1.5-MILL REVENUE (16) ✓ | PECO NEW CONSTRUCTION REVENUE (16) ✓ | CO & DS REVENUE (16) ✓ | FAIR SHARE REVENUE (5A) ✓ | | |
|--|---------------------------|--------------------------------------|------------------------|---------------------------|----------------------|----------------|
| SALES SURTAX REVENUE (19A, 19B) ✓ | ADDITIONAL REVENUE (16) ✓ | | | | | |
| Current Revenue Totals Export to Excel | | | | | | |
| Schedule of Estimated Capital Outlay Revenue from each currently approved source which is estimated to be available for expenditures on the projects included in the tentative district facilities work program. | | | | | | |
| Current year 2022-23. Projected years (this should be revenue amounts projected for each year 2023-24 through 2026-27). | | | | | | |
| Item | 2022-23 Actual Budget | 2023-24 Projected | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 5 Year Total |
| Local 1.5 Mill Discretionary Capital Outlay Revenue | \$33,217,622 | \$34,979,751 | \$36,909,410 | \$38,644,528 | \$40,506,730 | \$184,258,041 |
| PECO and 1.5 Mill Maint and Other 1.5 Mill Expenditures | -\$39,095,860 | -\$36,071,964 | -\$36,744,018 | -\$36,734,655 | -\$30,547,041 | -\$179,193,538 |
| PECO Maintenance Revenue | \$1,419,049 | \$1,433,239 | \$1,447,572 | \$1,462,048 | \$1,476,668 | \$7,238,576 |
| Available 1.5 Mill for New Construction | -\$5,878,238 | -\$1,092,213 | \$165,392 | \$1,909,873 | \$9,959,689 | \$5,064,503 |
| Item | 2022-23 Actual Budget | 2023-24 Projected | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 5 Year Total |
| CO & DS Revenue | \$1,227,404 | \$1,227,404 | \$1,227,404 | \$1,227,404 | \$1,227,404 | \$6,137,020 |
| PECO New Construction Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other/Additional Revenue | \$45,697,115 | \$44,191,506 | \$56,533,313 | \$62,329,793 | \$72,270,924 | \$281,022,651 |
| Total Available Revenue | \$41,046,281 | \$44,326,697 | \$57,926,109 | \$65,467,070 | \$83,458,017 | \$292,224,174 |

REVENUE

- 1.5-MIL Revenue
 - Verify that you are on the 1.5 MIL Revenue (16) Tab
 - Some of the data is automatically entered using a report from DOE Finance. Verify the information in Line 1. You may edit Lines 2 and 3 as needed.
 - Click SAVE and mark as complete

| REVENUE TOTALS | | 1.5-MILL REVENUE (16) | PECO NEW CONSTRUCTION REVENUE (16) | CO & DS REVENUE (16) | FAIR SHARE REVENUE (5A) | | |
|---|------|--------------------------|------------------------------------|----------------------|-------------------------|----------------------|-------------------|
| SALES SURTAX REVENUE (19A, 19B) | | ADDITIONAL REVENUE (16) | | | | | |
| 1.5 Mill Revenue Source Export to Excel | | | | | | | |
| <input type="checkbox"/> Mark As Complete | | | | | | | |
| Schedule of Estimated Capital Outlay Revenue from each currently approved source which is estimated to be available for expenditures on the projects included in the tentative district facilities work program. All amounts are NET after considering carryover balances, interest earned, new COP's, 1011.14 and 1011.15 loans, etc. Districts cannot use 1.5-Mills for salaries except for those explicitly associated with maintenance/repair projects. (1011.71 (5), F.S.) | | | | | | | |
| Item | Fund | 2023-24 Actual Budget | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 2027-28 Projected | 5 Year Total |
| (1) Non-exempt property assessed valuation | | \$24,929,924,768 | \$25,962,526,233 | \$27,154,218,119 | \$28,412,609,362 | \$29,631,977,511 | \$136,091,255,993 |
| (2) The Millage projected for discretionary capital outlay per s.1011.71 | | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | |
| (2a) Additional discretionary millage for critical fixed capital outlay needs per s.1011.71(3)(a) NOTE: Maximum additional levy is .25 mills. Enter ONLY if the additional millage is levied and is to be used for fixed capital outlay purposes. DO NOT enter the additional millage if it is levied for operations. | | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | |
| (3) Full value of the 1.5-Mill + .25-Mill discretionary capital outlay per s.1011.71 | | \$41,882,274 | \$43,617,044 | \$45,619,086 | \$47,733,184 | \$49,781,722 | \$228,633,310 |
| (4) Value of the portion of the 1.5-Mills + .25-Mills ACTUALLY levied | 370 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| (5) Difference of lines (3) and (4) | | \$41,882,274 | \$43,617,044 | \$45,619,086 | \$47,733,184 | \$49,781,722 | \$228,633,310 |

SAVE

REVENUE

- PECO New Construction Revenue
 - Verify that you are on the PECO New Construction Revenue (16) Tab
 - Enter the amount of PECO New Construction and PECO Maintenance Revenue
 - Click SAVE and mark as complete

| | | | | |
|---------------------------------|-------------------------|--|----------------------|-------------------------|
| REVENUE TOTALS | 1.5-MILL REVENUE (16) | PECO NEW CONSTRUCTION REVENUE (16) | CO & DS REVENUE (16) | FAIR SHARE REVENUE (5A) |
| SALES SURTAX REVENUE (19A, 19B) | ADDITIONAL REVENUE (16) | | | |

PECO Revenue Source [Export to Excel](#)

Mark As Complete

Current year 2023-24 (this should be the same as the school board adopted current year capital outlay budget). Projected years (this should be revenue amounts projected for each year 2024-2025 through 2027-28). The dollar amount designated "PECO Maintenance" will be subtracted from the Total PECO Revenue because PECO maintenance funds cannot be used for new construction.

| Item | Fund | 2023-24 Actual Budget | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 2027-28 Projected | 5 Year Total |
|-------------------------------|------|--------------------------|----------------------|----------------------|----------------------|----------------------|--------------|
| PECO New Construction | 340 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| PECO Maintenance Expenditures | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

SAVE

REVENUE

- CO & DS Revenue
 - Verify that you are on the CO & DS Revenue (16) Tab
 - This information is automatically populated. Verify information.
 - Click SAVE and mark as complete.

| | | | | |
|---------------------------------|-------------------------|------------------------------------|----------------------------------|-------------------------|
| REVENUE TOTALS | 1.5-MILL REVENUE (16) | PECO NEW CONSTRUCTION REVENUE (16) | CO & DS REVENUE (16) | FAIR SHARE REVENUE (5A) |
| SALES SURTAX REVENUE (19A, 19B) | ADDITIONAL REVENUE (16) | | | |

CO & DS Revenue Source [Export to Excel](#)







Mark As Complete

Current year 2023-24 (this should be the same as the school board adopted current year capital outlay budget).
Projected years (this should be revenue amounts projected for each year 2024-25 through 2027-28).

| Item | Fund | 2023-24 Actual Budget | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 2027-28 Projected | 5 Year Total |
|---------------------------------------|---------|--------------------------|----------------------|----------------------|----------------------|----------------------|--------------|
| CO & DS Cash Flow-through Distributed | 360 | \$1,261,661 | \$1,261,661 | \$1,261,661 | \$1,261,661 | \$1,261,661 | \$6,308,305 |
| CO & DS Interest on Undistributed CO | 360 | \$20,201 | \$20,201 | \$20,201 | \$20,201 | \$20,201 | \$101,005 |
| | Totals: | \$1,281,862 | \$1,281,862 | \$1,281,862 | \$1,281,862 | \$1,281,862 | \$6,409,310 |

REVENUE

- FAIR SHARE Revenue
 - Verify that you are on the Fair Share Revenue (5A) Tab
 - Click “Add New” to enter all legally binding commitments for proportionate fair-share mitigation for impacts on public school facilities
 - Click SAVE and mark as complete

| | | | | |
|---|---|--|--|--|
| REVENUE TOTALS | 1.5-MILL REVENUE (16)  | PECO NEW CONSTRUCTION REVENUE (16)  | CO & DS REVENUE (16)  | FAIR SHARE REVENUE (5A)  |
| SALES SURTAX REVENUE (19A, 19B)  | ADDITIONAL REVENUE (16)  | | | |

Fair Share Revenue Source [Export to Excel](#)

Mark As Complete







All legally binding commitments for proportionate fair-share mitigation for impacts on public school facilities must be included in the 5-year work plan. Whenever new commitments are made, the 5-year work plan must be amended to include the new commitments. Each commitment must clearly identify the appropriate mitigation option, and specifically what the mitigated contribution will be used for, e.g., contribution of land, actual construction or expansion of school facilities, or the creation of mitigation banking.

Briefly describe each legally binding commitment for proportionate fair-share mitigation and how the mitigation will be used. If the mitigation is money, indicate the amount by year; otherwise, briefly describe the legally binding commitment.

No Fair Share Revenue has been specified. Click 'Add New Record' to add Fair Share Revenue.

REVENUE

- SALES TAX REVENUE
 - Verify that you are on the Sales Tax Revenue (19A, 19B) Tab
 - If your district held a surtax referendum, select the “Yes” button
 - Click SAVE and mark as complete

| | | | | |
|--|---|--|--|---|
| REVENUE TOTALS | 1.5-MILL REVENUE (16)  | PECO NEW CONSTRUCTION REVENUE (16)  | CO & DS REVENUE (16)  | FAIR SHARE REVENUE (5A)  |
| SALES SURTAX REVENUE (19A, 19B)  | ADDITIONAL REVENUE (16)  | | | |

Sales Surtax Revenue [Export to Excel](#)

Mark As Complete

Specify whether the district held a referendum for a 1-cent or ½-cent surtax in the current year. If you stipulate that a referendum was held, enter specific information about the referendum.

If you click "No" on the radio button, simply check the "Mark as Complete" box; no further action is necessary. If you click the "Yes" radio button, certain detail fields will automatically become available to report data for this section (Section 19A & 19B).

Did the school district hold a surtax referendum during the past fiscal year (2022-23)?

Yes No

(NOTE: If this Work Plan has a Sales Surtax section choosing "No" will remove this section from the Work Plan.)

REVENUE

- **ADDITIONAL REVENUE**

- Verify that you are on the Additional Revenue (16) Tab
- Enter all additional revenue. If you have others that are not on the list. Click “Add New” and enter the information.
- Click SAVE and mark as complete

| REVENUE TOTALS | 1.5-MILL REVENUE (16) | DECO NEW CONSTRUCTION REVENUE (16) | CO & DS REVENUE (16) | FAIR SHARE REVENUE (5A) |
|---------------------------------|--------------------------------|------------------------------------|----------------------|-------------------------|
| SALES SURTAX REVENUE (19A, 19B) | ADDITIONAL REVENUE (16) | | | |

Additional Revenue Source [Export to Excel](#)

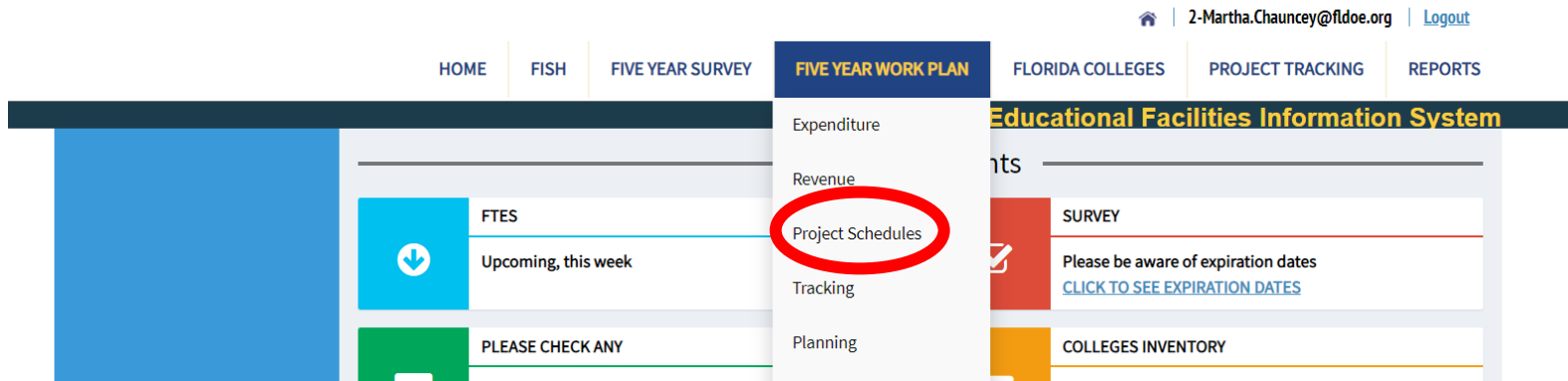
Mark As Complete

Current year 2023-24. Projected years (this should be revenue amounts projected for each year 2024-25 through 2027-28).

| Item | 2023-24 Actual Budget | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 2027-28 Projected | 5 Year Total |
|---|--------------------------|----------------------|----------------------|----------------------|----------------------|---------------|
| Proceeds from a s.1011.14/15 F.S. Loans | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| District Bonds - Voted local bond referendum proceeds per s.9, Art VII State Constitution | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Proceeds from Special Act Bonds | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Estimated Revenue from CO & DS Bond Sale | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Proceeds from Voted Capital Improvements millage | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other Revenue for Other Capital Projects | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Proceeds from 1/2 cent sales surtax authorized by school board | \$31,287,718 | \$31,913,473 | \$32,551,742 | \$33,202,777 | \$0 | \$128,955,710 |
| Proceeds from local governmental infrastructure sales surtax | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

PROJECT SCHEDULES

- Place you mouse pointer over the Five-Year Work Plan tab and a menu will appear.
- Click on Project Schedules



The screenshot shows the Florida Department of Education website interface. At the top right, there is a user profile for '2-Martha.Chauncey@fldoe.org' with a 'Logout' link. The main navigation bar includes 'HOME', 'FISH', 'FIVE YEAR SURVEY', 'FIVE YEAR WORK PLAN', 'FLORIDA COLLEGES', 'PROJECT TRACKING', and 'REPORTS'. The 'FIVE YEAR WORK PLAN' tab is active, and a dropdown menu is displayed with the following items: 'Expenditure', 'Revenue', 'Project Schedules' (circled in red), 'Tracking', and 'Planning'. Below the navigation bar, there is a section titled 'Educational Facilities Information System' with a 'SURVEY' button and a message: 'Please be aware of expiration dates' with a link 'CLICK TO SEE EXPIRATION DATES'. There is also a 'COLLEGES INVENTORY' link.

PROJECT SCHEDULES

- Project Schedule
 - Verify that you are on the Project Schedule Tab
 - It will open to a summary page of what you will enter on the next few tabs.
 - Net Available Revenue is your Total Revenue minus Maintenance and Local Expenditures (Expenditures). It would be best if you complete the Expenditures before you complete the project schedule portion.
 - This page will update as you complete Expenditures, Revenue and Project Schedules.
 - The goal is to create a balanced budget

PROJECT SCHEDULES

- Project Schedule summary page

| PROJECT SCHEDULE | CAPACITY PROJECT SCHEDULES (2A) ✓ | | OTHER PROJECT SCHEDULES (2B) ✓ | | ADDITIONAL PROJECT SCHEDULES ✓ | | |
|--|-----------------------------------|--------------------------|--------------------------------|----------------------|--------------------------------|----------------------|--------------|
| Project Schedules Export to Excel | | | | | | | |
| The Project Schedules component identifies capital outlay projects, non-capital outlay projects, projects that will be funded, projects that cannot be funded from available revenue sources, and any planned development projects that will not be funded. These schedules include projects for new construction, remodeling, and renovation of educational facilities. | | | | | | | |
| Item | 2022-23 Actual Budget | 2023-24 Projected | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 5 Year Total | |
| Net Available Revenue | \$41,046,281 | \$44,326,697 | \$57,926,109 | \$65,467,070 | \$83,458,017 | \$292,224,174 | |
| Funded Project Cost | \$26,900,000 | \$44,326,697 | \$57,926,109 | \$65,467,070 | \$83,458,017 | \$278,077,893 | |
| Work Plan Balance | \$14,146,281 | \$0 | \$0 | \$0 | \$0 | \$14,146,281 | |
| Projects FUNDED from current and projected revenue | | | | | | | |
| Schedule indicating which projects necessary for the availability of satisfactory classrooms that will be funded from revenues projected in Section 16 to support the projected student enrollment in K-12 programs. | | | | | | | |
| Project Description | Number Of Classrooms | 2022-23 Actual Budget | 2023-24 Projected | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 5 Year Total |
| New Office and Classroom Wing and new Gym | | \$0 | \$12,000,000 | \$0 | \$0 | \$0 | \$12,000,000 |
| Renovate/Remodel to close in pods and add additional classrooms - includes sprinkling buildings and re-roof | 7 | \$6,900,000 | \$4,500,000 | \$0 | \$0 | \$0 | \$11,400,000 |
| New Wing - 10 classrooms - to replace portables and adding additional student stations | | \$0 | \$0 | \$0 | \$5,000,000 | \$0 | \$5,000,000 |
| New Building - 15 classrooms - to Replace buildings 2 & 4 and increase the number of classrooms - Demolish building 2 & 4 | | \$0 | \$8,000,000 | \$0 | \$0 | \$0 | \$8,000,000 |

PROJECT SCHEDULES

- CAPACITY PROJECT SCHEDULES
 - Verify that you are on the Capacity Project Schedules (2A) Tab
 - Enter all projects that include capacity carrying spaces

PROJECT SCHEDULE | **CAPACITY PROJECT SCHEDULES (2A) ✓** | OTHER PROJECT SCHEDULES (2B) ✓ | ADDITIONAL PROJECT SCHEDULES ✓

Capacity Project Schedules [Export to Excel](#)

Mark As Complete

A schedule of capital outlay projects necessary to ensure the availability of **satisfactory classrooms** for the projected student enrollment in K-12 programs.

The projected cost for each project identified in the tentative district facilities work program. For proposed projects that provide new student stations, a schedule must be prepared comparing the planned cost and square footage for each new student station, by elementary, middle, and high school levels, to the low, average, and high cost of facilities constructed throughout the state during the most recent fiscal year for which data is available from the Department of Education.

| Item | 2022-23 Actual Budget | 2023-24 Projected | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 5 Year Total |
|-----------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|---------------|
| Net Available Revenue | \$41,046,281 | \$44,326,697 | \$57,926,109 | \$65,467,070 | \$83,458,017 | \$292,224,174 |
| Funded Project Cost | \$26,900,000 | \$44,326,697 | \$57,926,109 | \$65,467,070 | \$83,458,017 | \$278,077,893 |
| Work Plan Balance | \$14,146,281 | \$0 | \$0 | \$0 | \$0 | \$14,146,281 |

| Funded | Project Description | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 5 Year Total |
|-------------------------------------|--|---------|---------|---------|-------------|---------|--------------|
| | Planned Cost: | \$0 | \$0 | \$0 | \$5,000,000 | \$0 | \$5,000,000 |
| <input checked="" type="checkbox"/> | AUGUSTA RAA MIDDLE New Wing - 10 classrooms - to replace portables and adding additional student stations | 0 | 0 | 0 | 154 | 0 | 154 |
| | Total Classrooms: | 0 | 0 | 0 | 7 | 0 | 7 |
| | Gross Sq Ft: | 0 | 0 | 0 | 15,000 | 0 | 15,000 |

PROJECT SCHEDULES

- You will need to enter the cost, total student stations, number of classrooms and gross square footage.
- Check the box if you have funding available to cover the project. If you do not have funding, make sure there is no check in the box.
- Click SAVE and mark as complete

the planned cost and square footage for each new student station, by elementary, middle, and high school levels, to the low, average, and high cost of facilities constructed throughout the state during the most recent fiscal year for which data is available from the Department of Education.

| Item | 2022-23 Actual Budget | 2023-24 Projected | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 5 Year Total |
|-----------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|---------------|
| Net Available Revenue | \$41,046,281 | \$44,326,697 | \$57,926,109 | \$65,467,070 | \$83,458,017 | \$292,224,174 |
| Funded Project Cost | \$26,900,000 | \$44,326,697 | \$57,926,109 | \$65,467,070 | \$83,458,017 | \$278,077,893 |
| Work Plan Balance | \$14,146,281 | \$0 | \$0 | \$0 | \$0 | \$14,146,281 |

| Funded | Project Description | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 5 Year Total |
|-------------------------------------|---|---------|-------------|---------|-------------|---------|--------------|
| <input type="checkbox"/> | Planned Cost: | \$0 | \$0 | \$0 | \$5,000,000 | \$0 | \$5,000,000 |
| <input type="checkbox"/> | AGUSTA RAA MIDDLE New Wing - 10 classrooms - to replace portables and adding additional student stations | 0 | 0 | 0 | 154 | 0 | 154 |
| <input checked="" type="checkbox"/> | Total Classrooms: | 0 | 0 | 0 | 7 | 0 | 7 |
| <input type="checkbox"/> | Gross Sq Ft: | 0 | 0 | 0 | 15,000 | 0 | 15,000 |
| <input type="checkbox"/> | Planned Cost: | \$0 | \$8,000,000 | \$0 | \$0 | \$0 | \$8,000,000 |
| <input checked="" type="checkbox"/> | GRIFFIN MIDDLE New Building - 15 classrooms - to Replace buildings 2 & 4 and increase | 0 | 88 | 0 | 0 | 0 | 88 |
| <input type="checkbox"/> | Student Stations: | 0 | 88 | 0 | 0 | 0 | 88 |

PROJECT SCHEDULES

- OTHER PROJECT SCHEDULES

- Verify that you are on the Other Project Schedule (2B) Tab
- Use any other site-specific projects or other projects that do not fall under maintenance or local expenditures.
- Mark the project as funded or not funded.
- Click SAVE after each entry – Once everything is entered click SAVE and mark as complete.

PROJECT SCHEDULE CAPACITY PROJECT SCHEDULES (2A) **OTHER PROJECT SCHEDULES (2B) ✓** ADDITIONAL PROJECT SCHEDULES ✓

Other Project Schedules [Export to Excel](#)

Mark As Complete

The "Other Project Schedules (2B)" designates which projects are to be funded and which ones cannot be funded. Primarily, this section deals with major renovations, remodeling, and additions and capital outlay projects that do not add capacity to schools.

| Item | 2022-23 Actual Budget | 2023-24 Projected | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 5 Year Total |
|-----------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|---------------|
| Net Available Revenue | \$41,046,281 | \$44,326,697 | \$57,926,109 | \$65,467,070 | \$83,458,017 | \$292,224,174 |
| Funded Project Cost | \$26,900,000 | \$44,326,697 | \$57,926,109 | \$65,467,070 | \$83,458,017 | \$278,077,893 |
| Work Plan Balance | \$14,146,281 | \$0 | \$0 | \$0 | \$0 | \$14,146,281 |

| | Funded | Project Description | 2022-23 Actual Budget | 2023-24 Projected | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 5 Year Total |
|--|-------------------------------------|---|--------------------------|----------------------|----------------------|----------------------|----------------------|-----------------|
| Edit Delete | <input checked="" type="checkbox"/> | AMOS P GODBY SENIOR HIGH Field turf | \$1,200,000 | \$0 | \$0 | \$0 | \$0 | \$1,200,000 |
| Edit Delete | <input checked="" type="checkbox"/> | AMOS P GODBY SENIOR HIGH Re-roof Buildings | \$0 | \$0 | \$3,000,000 | \$0 | \$0 | \$3,000,000 |
| Edit Delete | <input checked="" type="checkbox"/> | AMOS P GODBY SENIOR HIGH Renovate | \$0 | \$0 | \$0 | \$0 | \$6,000,000 | \$6,000,000 |
| Edit | | AMOS P GODBY SENIOR HIGH | | | | | | |

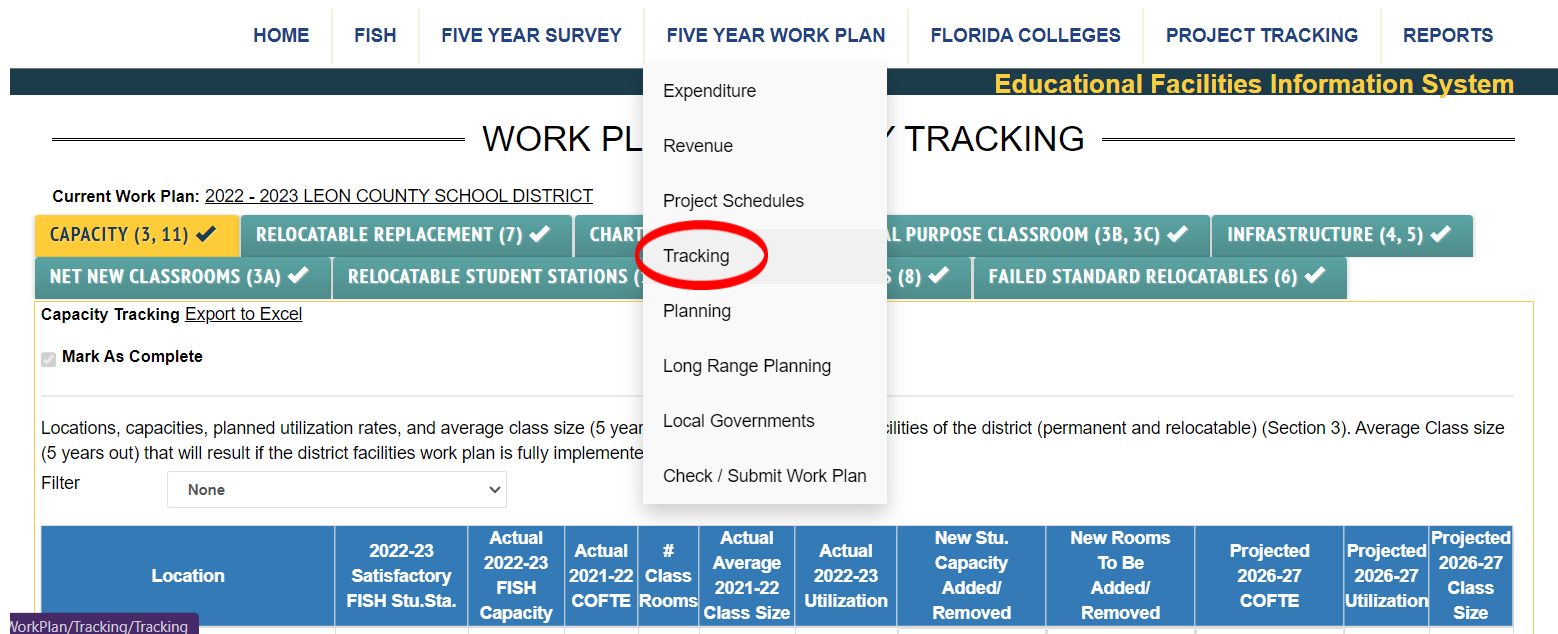
PROJECT SCHEDULES

- ADDITIONAL PROJECT SCHEDULES

| PROJECT SCHEDULE | CAPACITY PROJECT SCHEDULES (2A) ✓ | OTHER PROJECT SCHEDULES (2B) ✓ | ADDITIONAL PROJECT SCHEDULES ✓ | | | |
|--|-----------------------------------|--------------------------------|--------------------------------|----------------------|----------------------|---------------|
| Additional Project Schedules Export to Excel | | | | | | |
| <input checked="" type="checkbox"/> Mark As Complete | | | | | | |
| Identify all planned development projects that will not be funded from available revenue sources during the five years covered in the workplan and any projects that are not identified in the last approved educational plant survey. | | | | | | |
| Item | 2022-23 Actual Budget | 2023-24 Projected | 2024-25 Projected | 2025-26 Projected | 2026-27 Projected | 5 Year Total |
| Net Available Revenue | \$41,046,281 | \$44,326,697 | \$57,926,109 | \$65,467,070 | \$83,458,017 | \$292,224,174 |
| Funded Project Cost | \$26,900,000 | \$44,326,697 | \$57,926,109 | \$65,467,070 | \$83,458,017 | \$278,077,893 |
| Work Plan Balance | \$14,146,281 | \$0 | \$0 | \$0 | \$0 | \$14,146,281 |
| No projects meet this criteria. | | | | | | |
| ADD NEW PROJECT | | | | | | |
| Schedule indicating which projects, due to planned development, that CANNOT be funded from current revenues projected over the next five years (Section 18C). | | | | | | |
| No projects meet this criteria. | | | | | | |
| ADD NEW PROJECT | | | | | | |

TRACKING

- Select Tracking under the FIVE-YEAR WORK PLAN TAB
- Verify that you are on the CAPACITY (3, 11) Tab
- Enter any added or removed classrooms, student stations.
- Enter Projected COFTE
- Click SAVE and mark as complete.



The screenshot shows the 'Educational Facilities Information System' interface. The navigation bar includes 'HOME', 'FISH', 'FIVE YEAR SURVEY', 'FIVE YEAR WORK PLAN', 'FLORIDA COLLEGES', 'PROJECT TRACKING', and 'REPORTS'. The 'FIVE YEAR WORK PLAN' tab is active, and a dropdown menu is open, with 'Tracking' highlighted in a red circle. Other options in the menu include Expenditure, Revenue, Project Schedules, Planning, Long Range Planning, Local Governments, and Check / Submit Work Plan.

Below the navigation bar, the 'WORK PLAN TRACKING' section is visible. It shows the 'Current Work Plan: 2022 - 2023 LEON COUNTY SCHOOL DISTRICT'. The 'CAPACITY (3, 11)' tab is selected. Other tabs include 'RELOCATABLE REPLACEMENT (7)', 'NET NEW CLASSROOMS (3A)', 'RELOCATABLE STUDENT STATIONS', 'GENERAL PURPOSE CLASSROOM (3B, 3C)', 'INFRASTRUCTURE (4, 5)', 'S (8)', and 'FAILED STANDARD RELOCATABLES (6)'. A 'Mark As Complete' checkbox is checked. A filter dropdown is set to 'None'.

| Location | 2022-23 Satisfactory FISH Stu.Sta. | Actual 2022-23 FISH Capacity | Actual 2021-22 COFTE | # Class Rooms | Actual Average 2021-22 Class Size | Actual 2022-23 Utilization | New Stu. Capacity Added/Removed | New Rooms To Be Added/Removed | Projected 2026-27 COFTE | Projected 2026-27 Utilization | Projected 2026-27 Class Size |
|----------------------------|------------------------------------|------------------------------|----------------------|---------------|-----------------------------------|----------------------------|---------------------------------|-------------------------------|-------------------------|-------------------------------|------------------------------|
| WorkPlan/Tracking/Tracking | | | | | | | | | | | |

TRACKING

- Verify that you are on the **RELOCATABLE REPLACEMENT (7)** Tab
 - Enter the number of relocatable classrooms scheduled for replacement each year by school site.
 - Click **SAVE** and mark as complete

[CAPACITY \(3, 11\) ✓](#)
[RELOCATABLE REPLACEMENT \(7\) ✓](#)
[CHARTER SCHOOL \(9\) ✓](#)
[SPECIAL PURPOSE CLASSROOM \(3B, 3C\) ✓](#)
[INFRASTRUCTURE \(4, 5\) ✓](#)

[NET NEW CLASSROOMS \(3A\) ✓](#)
[RELOCATABLE STUDENT STATIONS \(12\) ✓](#)
[LEASED FACILITIES \(8\) ✓](#)
[FAILED STANDARD RELOCATABLES \(6\) ✓](#)

Relocatable Replacement [Export to Excel](#)

Mark As Complete

Number of relocatable classrooms clearly identified and scheduled for replacement in the school board adopted financially feasible 5-year district work program.

Filter

| Location | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 5 Year Total |
|--------------------------|---------|---------|---------|---------|---------|--------------|
| AMOS P GODBY SENIOR HIGH | 0 | 0 | 0 | 0 | 0 | 0 |
| APALACHEE ELEMENTARY | 0 | 0 | 0 | 0 | 0 | 0 |
| ASTODIA PARK ELEMENTARY | 0 | 0 | 0 | 0 | 0 | 0 |

TRACKING

- Verify that you are on the CHARTER SCHOOL (9) Tab
 - Enter information for charter schools in the District. List the number of classrooms, owner, year started or scheduled, student stations, students enrolled, years in contract and projected students.
 - Click SAVE and mark as complete

CAPACITY (3, 11) ✓ | RELOCATABLE REPLACEMENT (1) ✓ | **CHARTER SCHOOL (9) ✓** | SPECIAL PURPOSE CLASSROOM (3B, 3C) ✓ | INFRASTRUCTURE (4, 5) ✓
 NET NEW CLASSROOMS (3A) ✓ | RELOCATABLE STUDENT STATIONS (12) ✓ | LEASED FACILITIES (8) ✓ | FAILED STANDARD RELOCATABLES (6) ✓

Charter Schools Tracking [Export to Excel](#)

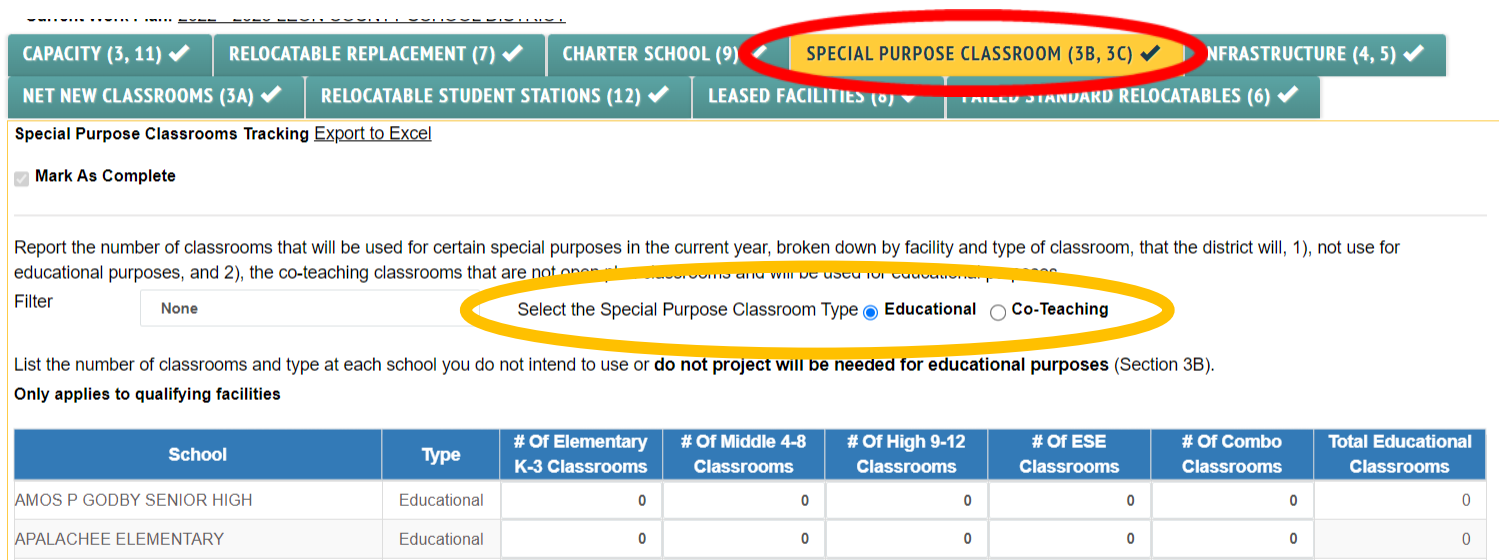
Mark As Complete

Enter information regarding charter schools within the district. Include the location of the school(s), the types of the school(s), the number of classrooms, the owner of the school(s), and other enrollment related information as required for both the current year and the five years covered by the workplan.

| Location-Type | # Relocatable Or Units Permanent Classrooms | Owner | Year Started Or Scheduled | Student Stations | Students Enrolled | Years In Contract | Total Charter Students Projected For 2026-27 |
|------------------------------------|---|---------|---------------------------|------------------|-------------------|-------------------|--|
| Arts and Sciences - Thomasville Rd | 24 | PRIVATE | 1999 | 462 | 454 | 4 | 462 |
| Governor's Charter Academy | 51 | PRIVATE | 2012 | 1,145 | 335 | 5 | 800 |

TRACKING

- Verify that you are on the **SPECIAL PURPOSE CLASSROOM (3B, 3C) Tab**
 - There are two sections under this tab – Educational and Co-Teaching. It will open to Educational first.
 - Educational – Enter the number of classrooms that will not be used for educational purposes by type.
 - Click **SAVE** and mark as complete



Special Purpose Classrooms Tracking [Export to Excel](#)

Mark As Complete

Report the number of classrooms that will be used for certain special purposes in the current year, broken down by facility and type of classroom, that the district will, 1), not use for educational purposes, and 2), the co-teaching classrooms that are not open to all classrooms and will be used for educational purposes.

Filter: Select the Special Purpose Classroom Type Educational Co-Teaching

List the number of classrooms and type at each school you do not intend to use or **do not project will be needed for educational purposes** (Section 3B).
Only applies to qualifying facilities

| School | Type | # Of Elementary K-3 Classrooms | # Of Middle 4-8 Classrooms | # Of High 9-12 Classrooms | # Of ESE Classrooms | # Of Combo Classrooms | Total Educational Classrooms |
|--------------------------|-------------|--------------------------------|----------------------------|---------------------------|---------------------|-----------------------|------------------------------|
| AMOS P GODBY SENIOR HIGH | Educational | 0 | 0 | 0 | 0 | 0 | 0 |
| APALACHEE ELEMENTARY | Educational | 0 | 0 | 0 | 0 | 0 | 0 |

TRACKING

- Co-Teaching - Enter the number co-teaching classrooms by type that you intend to use for educational purposes in the current year.
- Not open plan or team teaching classrooms.
- Click SAVE and mark as complete

[CAPACITY \(3, 11\) ✓](#)
[RELOCATABLE REPLACEMENT \(7\) ✓](#)
[CHARTER SCHOOL \(9\) ✓](#)
[SPECIAL PURPOSE CLASSROOM \(3B, 3C\) ✓](#)
[INFRASTRUCTURE \(4, 5\) ✓](#)

[NET NEW CLASSROOMS \(3A\) ✓](#)
[RELOCATABLE STUDENT STATIONS \(12\) ✓](#)
[LEASED FACILITIES \(8\) ✓](#)
[PAID STANDARD RELOCATABLES \(6\) ✓](#)

Special Purpose Classrooms Tracking [Export to Excel](#)

Mark As Complete

Report the number of classrooms that will be used for certain special purposes in the current year, broken down by facility and type of classroom, that the district will, 1), not use for educational purposes, and 2), the co-teaching classrooms that are not open plan classrooms and will be used for educational purposes.

Filter: Select the Special Purpose Classroom Type Educational Co-Teaching

List the number of co-teaching classrooms and type at each school you intend to use for educational purposes in 2022-23. Not open plan or team teaching classrooms (Section 3C). Only applies to qualifying facilities

| School | Type | # Of Elementary K-3 Classrooms | # Of Middle 4-8 Classrooms | # Of High 9-12 Classrooms | # Of ESE Classrooms | # Of Combo Classrooms | Total Co-Teaching Classrooms |
|--------------------------|-------------|--------------------------------|----------------------------|---------------------------|---------------------|-----------------------|------------------------------|
| AMOS P GODBY SENIOR HIGH | Co-Teaching | 0 | 0 | 0 | 0 | 0 | 0 |
| APALACHEE ELEMENTARY | Co-Teaching | 0 | 0 | 0 | 0 | 0 | 0 |
| ASTORIA PARK ELEMENTARY | Co-Teaching | 0 | 0 | 0 | 0 | 0 | 0 |
| ALICIA BAA MIDDLE | Co-Teaching | 0 | 4 | 0 | 0 | 0 | 4 |

TRACKING

- Verify that you are on the INFRASTRUCTURE (4, 5) Tab.
- Enter information regarding any necessary offsite infrastructure resulting from expansions of existing facilities or the addition of new school.
- Enter the proposed location of planned facilities and select whether those are consistent with the Comprehensive Plan or not.
- Click SAVE and mark as complete

| | | | | |
|---------------------------|-------------------------------------|-------------------------|--------------------------------------|--------------------------------|
| CAPACITY (3, 11) ✓ | RELOCATABLE REPLACEMENT (7) ✓ | CHARTER SCHOOL (9) ✓ | SPECIAL PURPOSE CLASSROOM (3B, 3C) ✓ | INFRASTRUCTURE (4, 5) ✓ |
| NET NEW CLASSROOMS (3A) ✓ | RELOCATABLE STUDENT STATIONS (12) ✓ | LEASED FACILITIES (8) ✓ | FAILED STANDARD RELOCATABLES (6) ✓ | |

Infrastructure Tracking [Export to Excel](#)

Mark As Complete

Describe the necessary offsite infrastructure requirements resulting from expansions of existing facilities or the addition of new schools. This screen also allows you to enter text for the proposed location of planned facilities; proposed projects must be identified as to whether the project is consistent with the district comprehensive plan.

Necessary offsite infrastructure requirements resulting from expansions or new schools. This section should include the same project information from 2 above. (Section 4).

Proposed location of planned facilities, whether those locations are consistent with the comprehensive plans of all affected local governments, and recommendations for infrastructure and other improvements to land adjacent to existing facilities. Provisions of 1013.33(12), (13), and (14) and 1013.36 must be addressed for new facilities planned within the 1st 3 years of the plan (Section 5).

PLANNING

- Select Tracking under the FIVE-YEAR WORK PLAN TAB
- Verify that you are on the CLASS SIZE REDUCTION PLANNING (10) Tab.
- Enter description click SAVE and mark as complete


🏠 | 2-Martha.Chauncey@fldoe.org | Logout

| HOME | FISH | FIVE YEAR SURVEY | FIVE YEAR WORK PLAN | FLORIDA COLLEGES | PROJECT TRACKING | REPORTS |
|--|------|------------------|--|---|------------------|---------|
| <p>Current Work Plan: 2023 - 2024 LEON COUNTY SCHOOL DISTRICT</p> <p>CLASS SIZE REDUCTION PLANNING (10) SCHOOL CLOSURE PLANNING</p> <p>Class Size Reduction Export to Excel</p> <p><input type="checkbox"/> Mark As Complete</p> <p>Provide a narrative description of plans that the district has to reduce the need for permanent student stations such as acceptable school capacity levels, redistricting, busing, year-round schools, charter schools, magnet schools, public-private partnerships, multi-track scheduling, grade level organization, block scheduling, or other alternatives.</p> | | | <p>Expenditure</p> <p>Revenue</p> <p>Project Schedules</p> <p>Tracking</p> <p>Planning</p> <p>Long Range Planning</p> | <p>Educational Facilities Information System</p> | | |
| <p>Provide a narrative description of plans that the district has to reduce the need for permanent student stations over the next five years. The plans must be approved by the school board and address the methods that reduce the need for permanent student stations such as acceptable school capacity levels, redistricting, busing, year-round schools, charter schools, magnet schools, public-private partnerships, multi-track scheduling, grade level organization, block scheduling, or other alternatives.</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div> <p>SAVE</p> | | | | | | |

PLANNING

- Verify that you are on the SCHOOL CLOSURE PLANNING (13) Tab.
- Enter description regarding plans to close schools over the next five years.
- Click SAVE and mark as complete

Current Work Plan: [2023 - 2024 LEON COUNTY SCHOOL DISTRICT](#)

CLASS SIZE REDUCTION PLANNING (10) 

SCHOOL CLOSURE PLANNING (13) 

School Closure [Export to Excel](#)

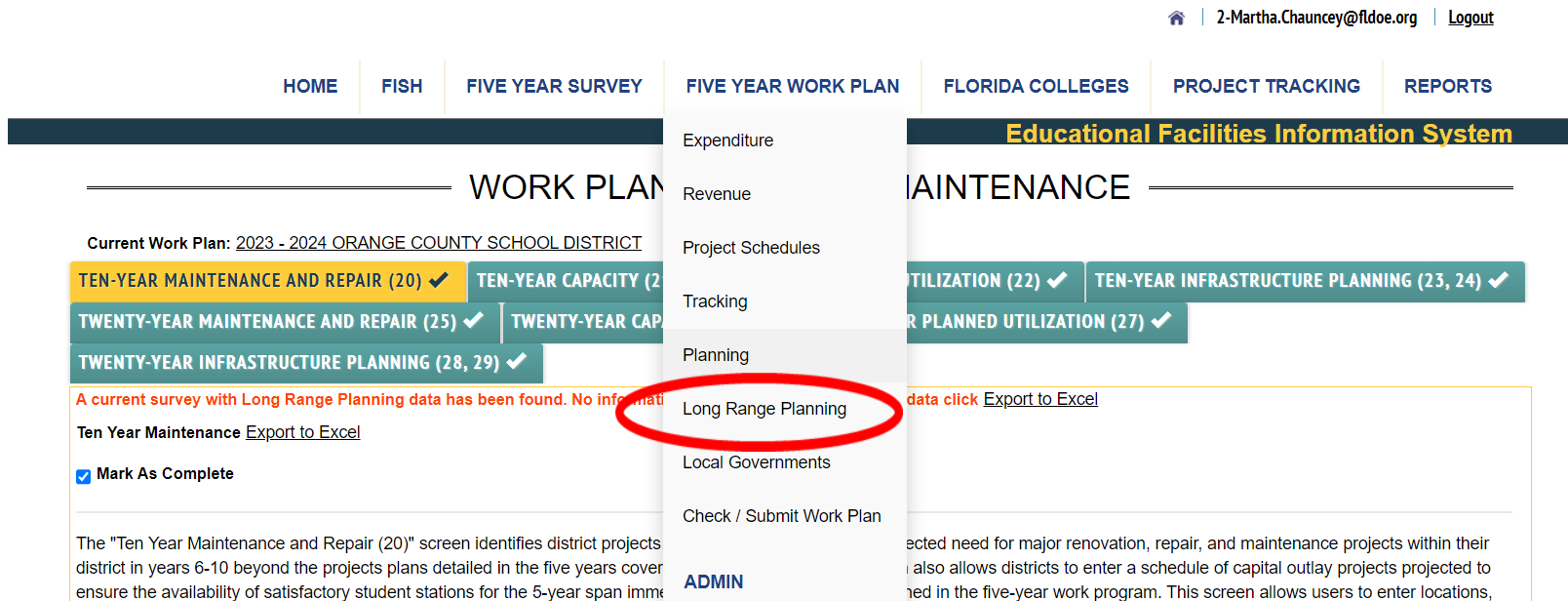
Mark As Complete

Provide a narrative description for the planned closure of schools over the next five years, how such property will be disposed of, and any expected revenue that may result from the disposal of real property.

SAVE

LONG RANGE PLANNING

- Select LONG RANGE PLANNING under the FIVE-YEAR WORK PLAN TAB.
- Verify that you are on the TEN-YEAR MAINTENANCE AND REPAIR (20) tab
- If you have information in your Educational Plant Survey, you can click SAVE and mark as complete. To see what is in your survey, you can click the “Export to Excel”.



Home | 2-Martha.Chauncey@fldoe.org | Logout

HOME | FISH | FIVE YEAR SURVEY | **FIVE YEAR WORK PLAN** | FLORIDA COLLEGES | PROJECT TRACKING | REPORTS

Educational Facilities Information System

WORK PLAN

Current Work Plan: 2023 - 2024 ORANGE COUNTY SCHOOL DISTRICT

TEN-YEAR MAINTENANCE AND REPAIR (20) ✓ | TEN-YEAR CAPACITY (21) ✓

TWENTY-YEAR MAINTENANCE AND REPAIR (25) ✓ | TWENTY-YEAR CAPACITY (26) ✓

TWENTY-YEAR INFRASTRUCTURE PLANNING (28, 29) ✓

A current survey with Long Range Planning data has been found. No information is available for this district. To view the data click [Export to Excel](#)

Ten Year Maintenance [Export to Excel](#)

Mark As Complete

The "Ten Year Maintenance and Repair (20)" screen identifies district projects projected to be needed in years 6-10 beyond the projects plans detailed in the five years covered in the five-year work program. This screen allows users to enter locations, estimated need for major renovation, repair, and maintenance projects within their district also allows districts to enter a schedule of capital outlay projects projected to be needed in the five-year work program. This screen allows users to enter locations,

ADMIN

LONG RANGE PLANNING

- If you need to add information, click ADD NEW RECORD at the bottom of the screen. This will add a line where you can choose the facility or facilities, enter project description and enter estimated project cost.
- Click SAVE and mark as complete

[TEN-YEAR MAINTENANCE AND REPAIR \(20\)](#) |
 [TEN-YEAR CAPACITY \(21\)](#) |
 [TEN-YEAR PLANNED UTILIZATION \(22\)](#) |
 [TEN-YEAR INFRASTRUCTURE PLANNING \(23, 24\)](#) |
 [TWENTY-YEAR MAINTENANCE AND REPAIR \(25\)](#) |
 [TWENTY-YEAR CAPACITY \(26\)](#) |
 [TWENTY-YEAR PLANNED UTILIZATION \(27\)](#) |
 [TWENTY-YEAR INFRASTRUCTURE PLANNING \(28, 29\)](#)

A current survey with Long Range Planning data has been found. No information is required here. To view the data click [Export to Excel](#)

Ten Year Maintenance [Export to Excel](#)

Mark As Complete

The "Ten Year Maintenance and Repair (20)" screen identifies district projects and locations regarding the projected need for major renovation, repair, and maintenance projects within their district in years 6-10 beyond the projects plans detailed in the five years covered by the work plan. This screen also allows districts to enter a schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the 5 years beyond the five year work program. This screen allows users to enter locations, capacities, and planned utilization for the 5 years beyond the five year work program. This screen allows users to enter locations, capacities, and planned utilization for the 5 years beyond the five year work program. This screen allows users to enter locations, capacities, and planned utilization for the 5 years beyond the five year work program.

| | Location | Project | 2027-28 / 2032-33 Projected Cost |
|------------------------|-----------------------------------|---------|----------------------------------|
| Delete | Choose Facilities | | \$0 |
| Total: | | | \$0 |

[ADD NEW RECORD](#) | [SAVE](#)

LONG RANGE PLANNING

- You can also do this for the TWENTY-YEAR MAINTENANCE AND REPAIR (25) section.

WORK PLAN - TWENTY YEAR MAINTENANCE

Current Work Plan: 2023 - 2024 LEON COUNTY SCHOOL DISTRICT

- TEN-YEAR MAINTENANCE AND REPAIR (20) 
- TEN-YEAR CAPACITY (21) 
- TEN-YEAR PLANNED UTILIZATION (22) 
- TEN-YEAR INFRASTRUCTURE PLANNING (23, 24) 
- TWENTY-YEAR MAINTENANCE AND REPAIR (25) **
- TWENTY-YEAR CAPACITY (26) 
- TWENTY-YEAR PLANNED UTILIZATION (27) 
- TWENTY-YEAR INFRASTRUCTURE PLANNING (28, 29) 

A current survey with Long Range Planning data has been found. No information is required here. To view the data click [Export to Excel](#)

Twenty Year Maintenance [Export to Excel](#)

Mark As Complete

The "Twenty Year Maintenance and Repair (25)" screen identifies district projects and locations regarding the projected need for major renovation, repair, and maintenance projects within their district in years 11-20 beyond the projects plans detailed in the five years covered by the work plan. This screen also allows districts to enter a schedule of capital outlay projects projected to ensure the availability of satisfactory student stations beyond the plans contained in the five-year work program. This screen allows users to enter locations, capacities, and planned utilization rates of future educational facilities in the district, and collects information regarding the projected need for major renovation, repair, and maintenance projects for years 11-20 beyond the plans detailed in the work plan.

No Twenty Year Maintenance Projects have been specified. Click 'Add New Record' to add a Maintenance Project.

ADD NEW RECORD

SAVE

LONG RANGE PLANNING

- Verify that you are on the TEN-YEAR CAPACITY (21) tab
- If you have information in your Educational Plant Survey, you can click SAVE and mark as complete. To see what is in your survey, you can click the “Export to Excel”.

WORK PLAN - TEN YEAR CAPACITY

Current Work Plan: 2023 - 2024 LEON COUNTY SCHOOL DISTRICT

| | | | |
|--|---------------------------------|--|---|
| TEN-YEAR MAINTENANCE AND REPAIR (20) ☺ | TEN-YEAR CAPACITY (21) ☺ | TEN-YEAR PLANNED UTILIZATION (22) ☺ | TEN-YEAR INFRASTRUCTURE PLANNING (23, 24) ☺ |
| TWENTY-YEAR MAINTENANCE AND REPAIR (25) ☺ | TWENTY-YEAR CAPACITY (26) ☺ | TWENTY-YEAR PLANNED UTILIZATION (27) ☺ | |
| TWENTY-YEAR INFRASTRUCTURE PLANNING (28, 29) ☺ | | | |

A current survey with Long Range Planning data has been found. No information is required here. To view the data click [Export to Excel](#)

Ten Year Capacity [Export to Excel](#)

Mark As Complete

The "Ten Year Capacity (21)" screen is a schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the future 5 years beyond the 5-year district facilities work program.





No Ten Year Capacity Projects have been specified. Click 'Add New Record' to add a Capacity Project




ADD NEW RECORD


SAVE

LONG RANGE PLANNING

- If you need to add information, click ADD NEW RECORD at the bottom of the screen. This will give you a line where you can enter the project description, general location and estimated project cost.
- After you enter the information, you will need to click SAVE and mark as complete
- You can also do this for the TWENTY-YEAR CAPACITY (26) section.

TEN-YEAR MAINTENANCE AND REPAIR (20)  TEN-YEAR CAPACITY (21)  TEN-YEAR PLANNED UTILIZATION (22)  TEN-YEAR INFRASTRUCTURE PLANNING (23, 24) 

TWENTY-YEAR MAINTENANCE AND REPAIR (25)  TWENTY-YEAR CAPACITY (26)  TWENTY-YEAR PLANNED UTILIZATION (27) 

TWENTY-YEAR INFRASTRUCTURE PLANNING (28, 29) 

A current survey with Long Range Planning data has been found. No information is required here. To view the data click [Export to Excel](#)

Ten Year Capacity [Export to Excel](#)

Mark As Complete

The "Ten Year Capacity (21)" screen is used to enter information for the ten-year district facilities work program. This information is used to calculate student enrollment in K-12 programs for the next ten years.

| Project | Location, Community, Quadrant Or Other General Location | 2027-28 / 2032-33 Projected Cost |
|---------|---|----------------------------------|
| Delete | | \$ 0 |
| Total: | | \$ 0 |

ADD NEW RECORD | SAVE

LONG RANGE PLANNING

- Verify that you are on the TEN-YEAR PLANNED UTILIZATION (22) tab
- If you have information in your Educational Plant Survey, you can click SAVE and mark as complete. To see what is in your survey, you can click the “Export to Excel”.
- If you would like to update the information you may do so on this page.
- Click SAVE and mark as complete
- You can also do this for the TWENTY-YEAR PLANNED UTILIZATION (27)

Current Work Year: 2020-2021 LEON COUNTY SCHOOL DISTRICT

| | | | |
|--|---------------------------|--------------------------------------|---|
| TEN-YEAR MAINTENANCE AND REPAIR (20) | TEN-YEAR CAPACITY (21) | TEN-YEAR PLANNED UTILIZATION (22) | TEN-YEAR INFRASTRUCTURE PLANNING (23, 24) |
| TWENTY-YEAR MAINTENANCE AND REPAIR (25) | TWENTY-YEAR CAPACITY (26) | TWENTY-YEAR PLANNED UTILIZATION (27) | |
| TWENTY-YEAR INFRASTRUCTURE PLANNING (28, 29) | | | |

A current survey with Long Range Planning data has been found. No information is required here. To view the data click [Export to Excel](#)

Ten Year Utilization [Export to Excel](#)


Mark As Complete

The "Ten Year Planned Utilization (22)" screen identifies the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

| Grade Level Projections | FISH Stu. Sta. | Actual 2022-23 FISH Capacity | Actual 2022-23 COFTE | Actual 2022-23 Utilization | Actual 2023-24 / 2032-33 New Stu. Capacity To Be Added Or Removed | Projected 2032-33 COFTE | Projected 2032-33 Utilization |
|------------------------------|----------------|------------------------------|----------------------|----------------------------|---|-------------------------|-------------------------------|
| Elementary - District Totals | 16,470 | 16,470 | 12,893 | 78.28 % | 0 | 0 | 0.00 % |
| Middle - District Totals | 10,035 | 9,026 | 7,201 | 79.79 % | 0 | 0 | 0.00 % |
| High - District Totals | 10,195 | 9,571 | 8,773 | 91.66 % | 0 | 0 | 0.00 % |
| Other - ESE, etc | 3,394 | 2,651 | 446 | 16.84 % | 0 | 0 | 0.00 % |
| Totals | 40,094 | 37,718 | 29,314 | 77.72 % | 0 | 0 | 0.00 % |

LONG RANGE PLANNING

- Verify that you are on the TEN-YEAR INFRASTRUCTURE PLANNING (23,24) tab
- If you have information in your Educational Plant Survey, you can click SAVE and mark as complete. To see what is in your survey, you can click the “Export to Excel”.
- If you would like to update the information you may do so on this page.
- Click SAVE and mark as complete
- You can also do this for the TWENTY-YEAR INFRASTRUCTURE PLANNING (28,29) section.

| | | | |
|--|---|--|---|
| TEN-YEAR MAINTENANCE AND REPAIR (20)  | TEN-YEAR CAPACITY (21)  | TEN-YEAR PLANNED UTILIZATION (22)  | TEN-YEAR INFRASTRUCTURE PLANNING (23, 24)  |
| TWENTY-YEAR MAINTENANCE AND REPAIR (25)  | TWENTY-YEAR CAPACITY (26)  | TWENTY-YEAR PLANNED UTILIZATION (27)  | |
| TWENTY-YEAR INFRASTRUCTURE PLANNING (28, 29)  | | | |

A current survey with Long Range Planning data has been found. No information is required here. To view the data click [Export to Excel](#)

Ten Year Infrastructure [Export to Excel](#)

Mark As Complete

The "Ten Year Infrastructure Planning (23, 24)" screen is a text description of infrastructure needs in years 6 through 10 beyond the 5-year district facilities work program.

Proposed Location of Planned New, Remodeled, or New Additions to Facilities in the 6 thru 10 out years (Section 23).

Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 6 thru 10 out years (Section 24).


LOCAL GOVERNMENTS

- Select LOCAL GOVERNMENTS under the FIVE-YEAR WORK PLAN TAB.
- Enter the Entity Name and click ADD NEW to save.
- Mark as complete

HOME | FISH | FIVE YEAR SURVEY | **FIVE YEAR WORK PLAN** | FLORIDA COLLEGES | PROJECT TRACKING | REPORTS

Educational Facilities Information System

Current Work Plan: 2023 - 2024 LEON COUNTY SCHOOL DISTRICT

LOCAL GOVERNMENTS 

Coordination With General Purpose Local Governments

Mark As Complete

Report all Local Governmental agencies with whom you have shared the 5-

Entity Name: **ADD NEW**

The following local governments have received a copy of the workplan's e

No projects meet this criteria.

- Expenditure
- Revenue
- Project Schedules
- Tracking
- Planning
- Long Range Planning
- Local Governments**
- Check / Submit Work Plan

o Chapter 1013 Florida Statutes

CHECK/SUBMIT WORK PLAN

- Select CHECK/SUBMIT WORK PLAN under the FIVE-YEAR WORK PLAN TAB.
- If you have marked each section as complete, it will show green checkmarks in the left column. If it is not marked as complete, you will see the red null sign. You will not be able to click NEXT until all sections are complete.

WORK PLAN - SUBMIT WORK PLAN

Current Work Plan: [2023 - 2024 LEON COUNTY SCHOOL DISTRICT](#)

Submit Work Plan [Print Work Plan](#)

The "Save and Submit WorkPlan" screen requires districts to enter all administrative and contact information before submitting the workplan for OEF review and approval.

The list below displays whether or not sections are completed. Click on the corresponding link to correct an incomplete section.

| | Section Name | |
|---|------------------------------------|----------------------------------|
| ✓ | 1.5-Mill Revenue (16) | |
| ✓ | PECO New Construction Revenue (16) | |
| ✓ | CO & DS Revenue (16) | |
| ✓ | Fair Share Revenue (5A) | |
| ✓ | Sales Surtax Revenue (19A, 19B) | |
| ✓ | Additional Revenue (16) | |
| ✗ | Maintenance Expenditure (1) | Go To Error Page |
| ✗ | Local Expenditure (16) | Go To Error Page |
| ✗ | Capacity (3, 11) | Go To Error Page |
| ✗ | Net New Classrooms (3A) | Go To Error Page |
| ✗ | Relocatable Replacement (7) | Go To Error Page |
| ✗ | Relocatable Student Stations (12) | Go To Error Page |
| ✗ | Other Capital (16) | Go To Error Page |

CHECK/SUBMIT WORK PLAN

- You can also print the Work Plan from this screen by clicking PRINT WORK PLAN
- Click “NEXT” to submit. You will then need to enter the Superintendent’s Name, The CFO and District Contact Person

WORK PLAN - SUBMIT WORK PLAN

Current Work Plan: [2023 - 2024 LEON COUNTY SCHOOL DISTRICT](#)

Submit Work Plan [Print Work Plan](#)

The “Save and Submit Work Plan” screen requires districts to enter all administrative and contact information before submitting the workplan for OEF review and approval.

The list below displays whether or not sections are completed. Click on the corresponding link to correct an incomplete section.

| Section Name | | |
|--------------|------------------------------------|----------------------------------|
| ✓ | 1.5-Mill Revenue (16) | |
| ✓ | PECO New Construction Revenue (16) | |
| ✓ | CO & DS Revenue (16) | |
| ✓ | Fair Share Revenue (5A) | |
| ✓ | Sales Surtax Revenue (19A, 19B) | |
| ✓ | Additional Revenue (16) | |
| ✗ | Maintenance Expenditure (1) | Go To Error Page |
| ✗ | Local Expenditure (16) | Go To Error Page |
| ✗ | Capacity (3, 11) | Go To Error Page |
| ✗ | Net New Classrooms (3A) | Go To Error Page |
| ✗ | Relocatable Replacement (7) | Go To Error Page |
| ✗ | Relocatable Student Stations (12) | Go To Error Page |
| ✗ | Charter School (9) | Go To Error Page |
| ✗ | Leased Facilities (8) | Go To Error Page |
| ✗ | Special Purpose Classroom (3B, 3C) | Go To Error Page |
| ✗ | Failed Standard Relocatables (6) | Go To Error Page |
| ✗ | Infrastructure (4, 5) | Go To Error Page |
| ✗ | Class Size Reduction Planning (10) | Go To Error Page |
| ✗ | School Closure Planning (13) | Go To Error Page |
| ✗ | Capacity Project Schedules (2A) | Go To Error Page |
| ✗ | Other Project Schedules (2B) | Go To Error Page |
| ✗ | Additional Project Schedules | Go To Error Page |
| ✗ | Local Governments | Go To Error Page |

NEXT CANCEL

Work Plans - Submitted

| | | District | Current Status | Status Date |
|--------------------------|------------------------|--|----------------|-------------|
| <input type="checkbox"/> | Select | 1 - ALACHUA COUNTY SCHOOL DISTRICT | Submitted | 01/18/2024 |
| <input type="checkbox"/> | Select | 2 - BAKER COUNTY SCHOOL DISTRICT | Submitted | 11/15/2023 |
| <input type="checkbox"/> | Select | 3 - BAY COUNTY SCHOOL DISTRICT | Submitted | 12/13/2023 |
| <input type="checkbox"/> | Select | 7 - CALHOUN COUNTY SCHOOL DISTRICT | Submitted | 12/14/2023 |
| <input type="checkbox"/> | Select | 9 - CITRUS COUNTY SCHOOL DISTRICT | Submitted | 01/10/2024 |
| <input type="checkbox"/> | Select | 10 - CLAY COUNTY SCHOOL DISTRICT | Submitted | 01/08/2024 |
| <input type="checkbox"/> | Select | 11 - COLLIER COUNTY SCHOOL DISTRICT | Submitted | 12/12/2023 |
| <input type="checkbox"/> | Select | 12 - COLUMBIA COUNTY SCHOOL DISTRICT | Submitted | 12/15/2023 |
| <input type="checkbox"/> | Select | 13 - DADE COUNTY SCHOOL DISTRICT | Submitted | 12/22/2023 |
| <input type="checkbox"/> | Select | 16 - DUVAL COUNTY SCHOOL DISTRICT | Submitted | 12/08/2023 |
| <input type="checkbox"/> | Select | 17 - ESCAMBIA COUNTY SCHOOL DISTRICT | Submitted | 01/18/2024 |
| <input type="checkbox"/> | Select | 18 - FLAGLER COUNTY SCHOOL DISTRICT | Submitted | 12/20/2023 |
| <input type="checkbox"/> | Select | 19 - FRANKLIN COUNTY SCHOOL DISTRICT | Submitted | 11/28/2023 |
| <input type="checkbox"/> | Select | 23 - GULF COUNTY SCHOOL DISTRICT | Submitted | 12/11/2023 |
| <input type="checkbox"/> | Select | 29 - HILLSBOROUGH COUNTY SCHOOL DISTRICT | Submitted | 01/16/2024 |
| <input type="checkbox"/> | Select | 34 - LAFAYETTE COUNTY SCHOOL DISTRICT | Submitted | 01/09/2024 |
| <input type="checkbox"/> | Select | 38 - LEVY COUNTY SCHOOL DISTRICT | Submitted | 11/15/2023 |
| <input type="checkbox"/> | Select | 41 - MANATEE COUNTY SCHOOL DISTRICT | Submitted | 01/17/2024 |
| <input type="checkbox"/> | Select | 42 - MARION COUNTY SCHOOL DISTRICT | Submitted | 11/20/2023 |
| <input type="checkbox"/> | Select | 44 - MONROE COUNTY SCHOOL DISTRICT | Submitted | 12/13/2023 |
| <input type="checkbox"/> | Select | 51 - PASCO COUNTY SCHOOL DISTRICT | Submitted | 12/21/2023 |
| <input type="checkbox"/> | Select | 52 - PINELLAS COUNTY SCHOOL DISTRICT | Submitted | 12/20/2023 |
| <input type="checkbox"/> | Select | 54 - PUTNAM COUNTY SCHOOL DISTRICT | Submitted | 01/19/2024 |
| <input type="checkbox"/> | Select | 58 - SARASOTA COUNTY SCHOOL DISTRICT | Submitted | 01/22/2024 |
| <input type="checkbox"/> | Select | 60 - SUMTER COUNTY SCHOOL DISTRICT | Submitted | 11/27/2023 |
| <input type="checkbox"/> | Select | 61 - SUWANNEE COUNTY SCHOOL DISTRICT | Submitted | 12/01/2023 |
| <input type="checkbox"/> | Select | 66 - WALTON COUNTY SCHOOL DISTRICT | Submitted | 12/15/2023 |

TOTAL RECORDS: 27

Work Plans – Some Sections Complete

| District | Anticipated Approval |
|--------------------------------------|----------------------------------|
| <i>Some Sections Marked Complete</i> | |
| Brevard | 1/23/2024 (4 sections complete) |
| Lake | 1/23/2024 (11 sections complete) |
| Lee | 1/23/2024 (28 sections complete) |
| Leon | 1/23/2024 (6 sections complete) |
| Okeechobee | 1/23/2024 (7 sections complete) |
| Osceola | 1/23/2024 (6 sections complete) |
| Palm Beach | 1/23/2024 (29 sections complete) |
| Polk | 1/23/2024 (9 sections complete) |
| Santa Rosa | 1/23/2024 (11 sections complete) |
| Volusia | 1/23/2024 (11 sections complete) |

Work Plans – No Sections Complete

| District | Anticipated Approval |
|------------------------------------|----------------------|
| <i>No Sections Marked Complete</i> | |
| Bradford | 1/23/2024 |
| Broward | 1/23/2024 |
| Charlotte | 1/23/2024 |
| Desoto | 1/23/2024 |
| Dixie | 1/23/2024 |
| Gadsden | 1/23/2024 |
| Gilchrist | 1/23/2024 |
| Hamilton | 1/23/2024 |
| Hardee | 1/23/2024 |
| Hendry | 1/23/2024 |
| Hernando | 1/23/2024 |
| Highlands | 1/23/2024 |
| Holmes | 1/23/2024 |
| Jackson | 1/23/2024 |
| Jefferson | 1/23/2024 |
| Liberty | 1/23/2024 |
| Madison | 1/23/2024 |
| Martin | 1/23/2024 |
| Nassau | 1/23/2024 |
| Okaloosa | 1/23/2024 |
| St. Johns | 1/23/2024 |
| St. Lucie | 1/23/2024 |
| Taylor | 1/23/2024 |
| Union | 1/23/2024 |
| Wakulla | 1/23/2024 |
| Washington | 1/23/2024 |

Work Plans – All Sections Complete

| District | Anticipated Approval |
|-------------------------------------|---------------------------------------|
| <i>All Sections Marked Complete</i> | |
| Glades | 1/12/2024 (Next Board Mtg. 2/8/24) |
| Indian River | 1/12/2024 (Next Board Mtg. 1/22/24) |
| Orange | 1/23/2024 (Next Board Mtg. 1/30/2024) |
| Seminole | 1/12/2024 (Next Board Mtg. 1/23/24) |

Q&A

A graphic featuring the letters 'Q', '&', and 'A' in a bold, sans-serif font. The 'Q' is orange and contains a purple question mark. The '&' is light blue. The 'A' is green with a dark green shadow and a small orange rectangle at its base. The letters are set against a white background with dark blue borders at the top and bottom.



Work Program Components

The following slides are included as additional information.

5-Year District Facilities Work Program Terms

- **1.50 Mill Funds** – the maximum amount of local option taxes each district school board may levy on the taxable value of property for school purposes of the district
- **Capacity** – the number of students that may be housed in a facility at any given time based on a utilization percentage of the total number of existing satisfactory student stations:
 - For “Level of Service” determination, school capacity may be the calculated percentage of student stations, the number of students that can be served in the dining facility, permanent student stations, or another locally negotiated concession
- **Charter School** – public schools of choice that operate under a performance contract:
 - Conversion – a district owned facility, operated by the school board under a charter agreement
 - Private – a non-district owned facility, operated by a non-public school board entity
- **CO&DS** – capital outlay and debt service; derives from the state constitutional assessment for motor vehicle license plates (also known as “tag money)
- **Comprehensive Plan** – a uniform plan for growth that deals with the level of services standards, requirements for construction of facilities and/or infrastructure, any proportionate share mitigation requirements, the correction of any known deficiencies, and the coordination of new school plans along with residential development plans
- **Concurrency Plan** – a capital improvements plan that establishes a financially feasible public school capital facilities program in conjunction with all local growth plans; the plan must be adopted and based on appropriate and relevant data and analysis using consistent goals, objectives, and policies

5-Year District Facilities Work Program Terms (cont'd)

- **Failed Standards** – relocatable classrooms and associated space that does not meet regulations established for long-term use:
 - Cannot be used for student occupancy
 - May meet the normal conditions to be reported as satisfactory, but has failed the criteria established for classroom use in Florida Statutes 1013.20 ([Statutes & Constitution :View Statutes : Online Sunshine \(state.fl.us\)](#))
- **Fair Share Mitigation** – commitment of proportionate fair-share alleviation of the financial burden for development or local government influences that have a direct impact on public schools. Contributions may be land, the construction or expansion of school facilities, the creation of mitigation banking, or any other negotiated compromise
- **Growth Management Plan** – refer to comprehensive plan
- **Impact Fees** – a school board levied charge intended to recover a part of the cost of school construction because of added residential development and land use in the local school system that increases the need for public schools
- **Infrastructure** – the fundamental facilities and systems serving a county, city, or area, such as transportation, utilities, communications, power plants, and schools
- **Interlocal Agreement** – a consensus agreement between the local school board and all other local governments on level of service standards, concurrency service areas, maximum utilization of capacity, annual adoption of public schools capital facilities program, options for proportionate-share mitigation, and implementation procedures for all public facilities

5-Year District Facilities Work Program Terms (cont'd)

- **PECO** – public education capital outlay; derives from many state sources, e.g., legislative appropriations & lottery funds. PECO is divided into two primary categories:
 - New Construction
 - Maintenance
- **Level of Service** – an indicator or measure of the extent or degree of service provided by, or proposed to be provided, by a facility based on and related to the operational characteristics of the facility; the capacity per unit of demand for a public facility
- **Special Purpose Classroom** – defined as:
 - Any classroom not used for educational purposes
 - A co-teaching classroom that is not an open-plan classroom
- **Surtax** – a district sponsored voter referendum for:
 - 1-cent intergovernmental sales surtax
 - ½-cent sales surtax
 - Only one surtax can be levied at a time
- **Leased Facilities** – non-district owned facilities in FISH that are recommended in an educational plant survey

Work Program Components

| | |
|----------------------------|---|
| Revenue | Identifies the funding sources that are normally available to districts for capital outlay needs |
| Project Schedules | Identifies capital outlay projects, non-capital outlay projects, projects that will be funded, projects that cannot be funded from available revenue sources, and any planned development projects that will not be funded |
| Tracking | Identified new projects that will provide classrooms, classrooms that will not be used for instructional purposes, non-traditional teaching arrangements for maximum use of facilities, relocatable classrooms, charter schools, infrastructure, and other types of utilization plans for the use of educational facilities |
| Planning | Identifies the district plans for reducing the need for permanent student stations, the plans for closing any schools, and the planned disposition of any real property resulting from a school closure |
| Long Range Planning | Identifies the district's long-range capital projects plans for 10 and 20 years |
| Local Governments | Identifies those local government agencies that have received a copy of the 5-year work plan |
| Check/Submit | Shows how to print, submit and view workplans |

The 5-year District Facilities Work Plan Must Include the Following:

- **Projected student populations apportioned geographically at the local level**
- **An inventory of existing school facilities**
- **Projections of facilities space needs, may not exceed SREF criteria**
- **Information on leased, loaned, and donated space and relocatables used for conducting the district's instructional programs**
- **The general location of public schools proposed to be constructed over the 5, 10, and 20-year periods, including the anticipated capacity of the schools**
- **The identification of options that may reduce the need for additional permanent student stations**
- **The criteria and method, jointly determined by the local government and the school board, for determining the impact of proposed development to public school capacity**

Projected Student Populations Apportioned Geographically at the Local Level

- Projections must be based on information produced by the demographic, revenue, and education estimating conferences based on development data and agreement with the local governments and the Office of Educational Facilities (OEF)
- School boards must make geographically apportioned projections with assistance from local governments using local development trend data and the school district student enrollment data

An Inventory of Existing School Facilities

- Any anticipated expansions or closures of existing school sites over the 5, 10, and 20-year periods must be identified
- The plan must also provide a listing of major repairs and renovation projects anticipated over the period of the plan

The General Location of Public Schools Proposed to be Constructed Over the 5, 10, and 20-year Periods, Including the Anticipated Capacity of the Schools

- The school board's estimate of locations of future school sites must be based on policies and the comprehensive plan for appropriate locations of the school sites

The 5-year District Facilities Work Plan Must be a Financially Feasible Plan, and Must Include a Schedule for:

- **Major repair and renovation projects necessary to maintain the educational facilities and ancillary facilities**
- **Capital outlay projects necessary to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs**
- **Estimated capital outlay revenues from each currently approved source that is estimated to be available for expenditure on the projects included in the 5-year district facilities work plan**
- **Projects included in the 5-year district facilities work plan will be funded from projected revenues**
- **Options for the generation of additional revenues by the district for expenditure on projects identified in the 5-year district facilities work plan than cannot be funded**

Additional Requirements for the 5-year District Facilities Work Plan:

- The projected cost for each project identified in the 5-year district facilities work plan
- To the extent available, the 5-year district facilities work plan must be based on information produced by the demographic, revenue, and education estimating conferences
- The school board must provide an opportunity for public comment concerning the proposed 5-year district facilities work plan
- The district school board must coordinate with each affected local government during the development of the tentative district educational facilities plan to ensure consistency between the 5-year district facilities work plan and the local government comprehensive plans
- At least once every five years each district school board must contract with a qualified, independent third-party to conduct a financial management and performance audit of the educational planning and construction activities of the district

Schedule of Capital Outlay Projects Must Consider the Following:

- **The locations, capabilities, and planned utilization rates of current educational facilities of the district**
 - Compare the capacity of existing satisfactory facilities, as reported in the Florida Inventory of School Houses (FISH), to the capital outlay full-time equivalent (COFTE) student enrollment as determined by the Department
- **The proposed locations of planned facilities**
 - Consider whether those locations are consistent with the comprehensive plans of all affected local governments, and recommendations for infrastructure and other improvements to land adjacent to existing facilities
- **Plans for the use and location of relocatable facilities, leased facilities, and charter school facilities**
- **Plans for multitrack scheduling, grade level organization, block scheduling, or other alternatives that reduce the need for additional permanent student stations**
- **Information concerning average class size and utilization rate by grade level within the district which will result if the tentative district facilities work plan is fully implemented**

Schedule of Capital Outlay Projects Must Consider the Following: (cont'd.)

- **The number and percentage of students planned to be educated in relocatable facilities during each year of the 5-year district facilities work plan**
 - For determining future needs, student capacity may not be assigned to any relocatable classroom scheduled for elimination or replacement with a permanent educational facility in the current year of the adopted 5-year district facilities work plan
 - Relocatable classrooms identified and scheduled for replacement in the 5-year district facility work plan must be counted at zero capacity at the time the work plan is adopted and approved by the school board
 - All relocatable classrooms not identified and scheduled for replacement, including those owned, lease-purchased, or leased by the school district, must be counted at actual student capacity
 - The 5-year district facility work plan must identify the number of relocatable student stations scheduled for replacement during the 5-year period and the total dollar amount needed to achieve replacement
- **Plans for the closure of any school, including plans for disposing of the facility or other use of the facility, and any anticipated revenues that may be derived from the sale or transfer of the school**
- **Projects for which capital outlay and debt service funds are to be used must be identified in a project priority list within the 5-year district facility work plan**

Projected Cost Schedule for each Project Identified in the 5-year District Facilities Work Plan:

- For proposed projects adding new student stations, a comparison must be made of the planned cost and square footage for each new student station, by elementary, middle, and high school levels, to the low, average, and high cost of facilities constructed throughout the state during the most recent fiscal year

Expenditures

- **The expenditure component identifies the programs where districts normally spend funds for capital outlay purposes**
 - **These expenditures are usually a combination of local and state sources and are typically used for new construction, remodeling, renovation, and maintenance of facilities**
 - **PECO maintenance funds cannot be used for new construction**
 - **Districts should not use 1.50-mill funds for salaries**
 - **You can create new expenditure sources, both local and state, unique to your district**
 - **Each expenditure source must be marked as complete before the 5-year district facilities work plan can be submitted**

Expenditures

| EFIS Screen | Description |
|---|--|
| Expenditure for Maintenance, Repair, and Renovation from 1.50-mills and PECO | Assembles and groups information regarding major maintenance and repair projects |
| Local 1.50-Mills Expenditure for Maintenance, Repair, and Renovation | Allows districts to input the anticipated expenditures expected from local funding sources over the years covered by the current work plan |

Revenues

- **The revenue component identifies the funding sources that are normally available to districts for capital outlay needs.**
 - The local discretionary millage assessment cannot be greater than 1.50-mills
 - Some revenue sources are automatically imported and require no data entry
 - You can add, edit, or delete almost every revenue source except those that are automatically imported from another source
 - You can create new revenue sources unique to your district
 - Identify each approved source that is expected to be available for projects recorded in the 5-year facilities work plan
 - Each revenue source must be marked as complete before the 5-year facilities work plan can be submitted

Revenues

| EFIS Screen | Description |
|-----------------------------------|---|
| Current Revenue Totals | Summary of all fund sources for capital outlay and is a schedule of estimated capital outlay revenue from each currently approved source estimated to be available for expenditures on projects included in the tentative district facilities work plan |
| 1.50 Mills Revenue Sources | Contains the non-exempt property assessed valuation on the 1.50-mill levy, the millage projected for discretionary capital outlay, the calculated full value of the 1.50-mill discretionary capital outlay, the value of the portion of 1.50-mills actually levied, and the difference between the full value and the value actually levied |
| PECO | Summary of the total PECO new construction and PECO maintenance dollars |
| CO&DS Revenue Sources | Accepts user input of revenue funds related to CO&DS activities |
| Fair Share Revenue Source | For reporting all legally binding commitments for proportionate fair-share mitigation. Must include a description of the intended use of mitigation funds in the actual current year budget and the projected budget of the project over the next four years |
| Surtax Referendums | Allows districts to specify whether the district held a referendum for a 1-cent or ½ cent surtax in the current year. Districts having a referendum must report specific information about the referendum. |
| Additional Revenue Source | Accepts user input of revenue sources from multiple categories. The screen will present a list of pre-defined categories (as determined by OEF each year) in addition to allowing districts to enter additional “Other” district defined categories as needed. |

Project Schedules

The Project Schedules component identifies capital outlay projects, non-capital outlay projects, projects that will be funded, projects that cannot be funded from available revenue sources, and any planned development projects that will not be funded.

These schedules include projects for new construction, remodeling, and renovation of educational facilities.

Project Schedules

| EFIS Screen | Description |
|---|---|
| Project Schedules | Serves as a guide for choosing how projects will be budgeted and which projects can be funded. Shows the revenue, funded project costs, and funds available by budget year. |
| Capacity Project Schedules | Schedule of capital outlay projects necessary to ensure the availability of satisfactory classrooms for the projected student enrollment in K-12 programs |
| Other Project Schedules | Summary of the selections made and the costs of each project for the five years covered in the work plan. This section primarily deals with major renovations, remodeling, and additions and capital outlay projects that do not add capacity to schools. |
| Projects Funded from Current & Projected Revenue | Summary of classrooms that will be funded as well as non-classroom projects that will be funded from available revenue sources during the five years covered in the work plan |
| Additional Project Schedules | Identifies planned development projects that will not be funded from available revenue sources during the five years covered in the work plan and any projects that are not identified in the last approved educational plant survey |

Tracking

- **The Tracking component identifies new projects that will provide:**
 - **Classrooms**
 - **Classrooms that will not be used for instructional purposes**
 - **Non-traditional teaching arrangements for maximum use of facilities**
 - **Relocatable classrooms**
 - **Charter schools**
 - **Infrastructure**
 - **Other types of utilization plans for the use of educational facilities**

Project Tracking

| EFIS Screen | Description |
|--|--|
| Capacity Tracking | <p><u>Allows districts to:</u></p> <ul style="list-style-type: none"> • View the current station counts and capacities for each facility in the district • Enter the capacity and rooms to be added or removed during the five years in the 5-year work plan • Enter the anticipated COFTE for each school 5-years out |
| Relocatable Replacement | Reports by school, from FISH data, the relocatable units currently identified as “Schedule for Replacement” |
| Charter School Tracking | Allows users to enter information regarding the use of charter schools within their district |
| Special Purpose Classrooms Tracking | <p>Reports the number of classrooms that will be used for certain special purposes in the current year, broken down by facility and type of classroom, that districts will:</p> <ul style="list-style-type: none"> • Not use for educational purposes • Co-teaching classrooms that are not open-plan classrooms and will be used for educational purposes |
| Infrastructure Tracking | Accepts a text description of necessary offsite infrastructure requirements resulting from expansions of existing facilities or the addition of new schools |
| Net New Classrooms | Requires districts to report the number of classrooms, by grade level and type of construction, added during the last fiscal year and will be added during the current fiscal year |
| Relocatable Student Station Tracking | Requires districts to enter the number of students that will be educated in relocatable units, by school, in the current year, and the projected number of students year in the work plan |
| Leased Facilities | Selects leased facilities currently in FISH and provides space for the district to report on plans for the acquisition of leased facilities, including the number of classrooms and student stations, as reported in the educational plant survey, that are planned in that location at the end of the five-year work plan |
| Failed Standards Relocatable Tracking | <p>Shows users the relocatable units currently reported by school, from FISH data, where relocatable units are identified as “Failed Standards.” This section also prompts users to:</p> <ul style="list-style-type: none"> • Enter relocatable units projected to be reported as “Failed Standards in the 5th year of the work plan • Identify, by school, the year when relocatable units used for long-term classroom needs will meet standards for relocatable classrooms |

Tracking

- **For determining future needs, student capacity may not be assigned to any relocatable classroom that is scheduled for elimination or replacement with a permanent educational facility in the current year of the adopted district educational facilities plan and in the district facilities work program**
- **All relocatable classrooms not identified and scheduled for replacement, including those owned, lease-purchased, or leased by the school district, must be counted at actual student capacity**

Planning

- **The planning component identifies the district plans for:**
 - **Reducing the need for permanent stations**
 - **Closing any schools**
 - **Planned disposition of any real property resulting from a school closure**

Planning

| EFIS Screen | Description |
|-----------------------------|---|
| Class Size Reduction | Accepts a narrative description of plans that the district has to reduce the need for permanent student stations over the next five years |
| School Closure | Accepts a narrative description for the planned closure of schools over the next five years, how such property will be disposed of, and any expected revenue that may result from the disposal of real property |

Long Range Planning

- **The Long-Range Planning component identifies the district long-range capital projects for ten and twenty years**

Long Range Planning

| EFIS Screen | Description |
|-----------------------------------|---|
| Ten-Year Maintenance | Identifies district projects and locations regarding the projected need for major renovation, repair, and maintenance projects in years 6-10 beyond the projects plans detailed in the five years covered by the work plan |
| Ten-Year Capacity | A schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the years 6-10 beyond the five-years covered by the work plan |
| Ten-Year Utilization | A schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rate of future educational facilities of the district for both permanent and relocatable facilities for the years 6-10 beyond the five-years covered by the work plan |
| Ten-Year Infrastructure | A text description of infrastructure needs in years 6-10 beyond the five-years covered by the work plan |
| Twenty-Year Maintenance | Identifies the district projects and locations regarding the projected need for major renovation, repair, and maintenance projects in years 11-20 beyond the project plans detailed in the five years covered by the work plan |
| Twenty-Year Capacity | A schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the future years 11-20 beyond the five years covered in the work plan |
| Twenty-Year Utilization | A schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities in years 11-20 beyond the five years covered in the work plan |
| Twenty-Year Infrastructure | A text description of infrastructure needs in years 11-20 beyond the five years covered in the work plan |

Local Governments

The Local Governments component identifies those local government agencies that have received a copy of the 5-year work plan



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

Check and Submit Work Program

Check and Submit Work Program

- The Check/Submit Work Plan component shows how to print, submit and/or view work plans
- You should “Save” after each data entry
- All contact information must be provided
- The current year budget and expenditures should balance before you submit the 5-year district work plan; this constitutes a balanced and financially feasible 5-year district work plan
- District work plans are archived and viewable to the public on from the OEF homepage ([Five-Year Educational Work Plan Historical Data \(fldoe.org\)](http://www.fldoe.org))



FLORIDA DEPARTMENT OF
EDUCATION
— fldoe.org

Who to Contact When...

- Finance & Operations
- Budget
- Comptroller
- Contracts, Grants & Procurement
- Educational Facilities**
- Equitable Services
- Financial Aid & Scholarships
- Fixed Capital Outlay
- Funding & Financial Reporting
- School Business Services



KNOW YOUR SCHOOLS

KNOWYOURSCHOOLSFL.ORG



WELCOME MESSAGE

Welcome to the Florida Department of Education's website. Every day we work hand in hand with parents, teachers, educators and community members to improve Florida's education system for students of all backgrounds and abilities. Our site reflects this cooperative relationship and the role that so many

FINANCE & OPERATIONS

In 2014, education in Florida was funded at the highest state and local levels in history. The Florida Department of Education directs and supervises legislative and operating budgets, the Public Education Capital Outlay budget and the Florida Education Finance Program allocations, helping Florida's school districts be fiscally responsible and maximize student outcomes.

DEPUTY COMMISSIONER OF FINANCE & OPERATIONS



- ▶ Emergency Management
- ▶ Financial & Program Cost Accounting & Reporting for School Districts (Redbook)
- ▶ Florida Education Finance Program (FEFP) Calculations
- ▶ Florida Inventory of School Houses (FISH)

BUDGET



- ▶ Budget Management
- ▶ Education Budget Requests
- ▶ Long Range Program Plan

COMPROLLER



- ▶ Forms
- ▶ Indirect Cost Rates
- ▶ Monthly Bank Electronic Transfer Dates

CONTRACTS, GRANTS & PROCUREMENT



- ▶ Audit Resolution & Monitoring
- ▶ Contracts & Procurement
- ▶ Grants Management

EDUCATIONAL FACILITIES



- ▶ State Requirement for Educational Facilities (SREF)
- ▶ Florida Inventory of School Houses (FISH)

SCHOOL BUSINESS SERVICES



- ▶ Capital Outlay And Debt Service (CO & DS)
- ▶ Charter School Capital Outlay
- ▶ Fixed Capital Outlay
- ▶ PECO Capital Project Plans
- ▶ Class Size

<https://www.fldoe.org/finance/>

EDUCATIONAL FACILITIES

[2014 State Requirements for Educational Facilities \(SREF\) & The Florida Building Code](#)

[Agreements for Shared Use of Educational Facilities](#)

[Annual Energy and Maintenance & Operations Reports](#)

[Fixed Capital Outlay](#)

[Florida Inventory Of School Houses \(FISH\)](#)

[Frequently Used Forms](#)

[Staff](#)

[Five-Year Educational Work Plan Historical Data](#)

Educational Facilities

Mission

The mission of the Office of Educational Facilities is to provide technical support and information for all issues related to educational facilities planning, funding, construction, and operations throughout Florida's K-20 Education System.

Survey Section

- [Florida Inventory of School Houses \(F.I.S.H.\)](#)
- [Five-Year Work Plan Historic Data](#)
- [Capital Outlay FTE \(COFTE\)](#) – The Capital outlay Forecast link has current, historical, and projected COFTE
- [Vacant and Underused Facilities Report](#)

Plan Review & Training Section

- [Safety & Maintenance Training](#)
- [State Requirements for Educational Facilities \(SREF\) and the Florida Building Code](#)
- [Annual Energy and Maintenance and Operations Reports](#)

Upcoming Courses

- **SREF**
[OEF Registration Form](#) (Word)
Please download and return the registration form to Don.Whitehead@fldoe.org and Mark.Weigly@fldoe.org
Dates: July 12-14, 2022
Time: 8:00 a.m. to 5:00 p.m.
Location: Miami-Dade College
Kendall Campus – Building 5 – Room 5232
11011 SW 104th Street
Miami, Florida 33176
Maintaining Compliant Educational Facilities SREF Chapter 6



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

OEF STAFF

Contact:

Office of Educational Facilities

1014 Turlington Building
325 West Gaines Street
Tallahassee, Florida 32399-0400
Phone: 850-245-0494
Fax: 850-245-9304 or 850-245-9236

STAFF

Office of Educational Facilities

Mark A. Weigly

Interim Director

Office of Educational Facilities

Phone: 850-245-9296

Fax: 850-245-9236

Email: Mark.Weigly@fldoe.org

Khrystal Ellis

Administrative Assistant I/Office Manager

Phone: 850-245-9284

Fax: 850-245-9304

Email: Khrystal.Ellis@fldoe.org

Doris Parker

Administrative Assistant I

Phone: 850-245-9234

Fax: 850-245-9304

Email: Doris.Parker@fldoe.org

Planning/Evaluation Team

This team provides technical assistance and training to public school districts, community colleges, and universities concerning educational plant surveys, project priority lists, 5-year workplans, school facilities planning, and maintenance of the Florida Inventory of School Houses (FISH).

Violet W. Brown

Senior Educational Program Director

Phone: 850-245-9232

Fax: 850-245-9304

Email: Violet.Brown@fldoe.org

Mark W. Jeter

Operations & Management Consultant I

Phone: 850-245-9308

Fax: 850-245-9304

Email: Mark.Jeter@fldoe.org

Martha Chauncey

Educational Consultant

Phone: 850-245-9513

Fax: 850-245-9304

Email: Martha.Chauncey@fldoe.org

Courtney Carlos

Educational Consultant

Phone: 850-245-9246

Fax: 850-245-9304

Email: Courtney.Carlos@fldoe.org

Jasmin Richardson

Educational Consultant

Phone: 850-245-9233

Fax: 850-245-9304

Email: Jasmin.Richardson@fldoe.org

Kimberly Knowles

Educational Consultant

Phone: 850-245-9302

Fax: 850-245-9304

Email: Kimberly.Knowles@fldoe.org

Anne Nyman

Educational Consultant

Phone: 850-245-9328

Fax: 850-245-9304

Email: Anne.Nyman1@fldoe.org

Construction Planning and Training Team

Team members provide code review of educational facilities construction documents, technical assistance, and code interpretation. The team also provides training courses and workshops on building and lifesafety codes for educational facilities, including the State Requirements for Educational Facilities (SREF), the Florida Fire Protection Code, State Fire Marshal rule 69A-58, F.A.C. – Firesafety in Educational Facilities, and on the safe, efficient maintenance and operations of physical plants.

Mark A. Weigly

Educational Facilities Construction Planning Manager, Office of Educational Facilities

Phone: 850-245-9296

Fax: 850-245-9236

Email: Mark.Weigly@fldoe.org

Kristen M. Griffin

Research and Training Specialist

Phone: 850-245-9224

Fax: 850-245-9236

Email: Kristen.Griffin@fldoe.org

James O. "Jimmy" Mitchell, P.E.

Mechanical Engineer

Phone: 850-245-9227

Fax: 850-245-9236

Email: James.Mitchell@fldoe.org

Morgan Runion, AICP

Operations and Management Consultant II

Phone: 850-245-9922

Fax: 850-245-9236

Email: Morgan.Runion@fldoe.org

Don Whitehead, AIA, LEED AP

Safe and Efficient Facilities Design Manager

Phone: 850-245-9295

Fax: 850-245-9236

Email: Don.Whitehead@fldoe.org

Annabelle Wright

Educational Consultant

Phone: 850-245-9274

Fax: 850-245-9236

Email: Annabelle.Wright@fldoe.org



www.FLDOE.org



www.FLDOE.org