

FEFPA Conference March 2022

Presented by the

Office of Educational Facilities
Anne Nyman and Violet Brown





Purpose

This presentation contains information on:

- Office of Educational Facilities
- FLDOE OEF website
- Single Sign On Access to EFIS
- EFIS



The Office of Educational Facilities Staff "The Office"

Who We Are...

- Leadership and Administration
- Staff
- OEF Contact Information



Office of Educational Facilities (OEF)

- David Thayer, Director, EdD, MPA, AICP, LEED GA
- Doris Parker, Office Manager
- Violet Brown, Sr. Educational Program Director
 - Educational plant survey (public schools and Florida colleges)
 - District facilities work plan
 - Special Facility Construction Account
 - Educational Facilities Information System
- Mark Weigly, Architect, LEED AP, FCP, Educational Facilities Construction Planning Manager
 - New construction codes
 - Plans Review for new construction and building remodel/renovation
 - Building disposal (Castaldi's)
 - Auditor General Report Review sand Closeouts



OEF Managers and Administration



David Thayer,
Director
EdD, MPA, AICP,
LEED GA



Doris Parker Office Manager



OEF Managers and Administration



Mark Weigly
Architect, LEED AP,
FCP,
Educational Facilities
Construction
Planning Manager



Violet Brown
Senior Educational
Program Director



Plans Review and Training Team



Don Whitehead
AIA, LEED AP
Plans Review
Building Code Updates
Legislative Bill Analysis
Green Schools Program



James Mitchell
Mechanical P.E.
Plans Review
Building Code Updates
Legislative Bill Analysis



Plans Review and Training Team



Annabelle Wright
Back from Retirement
Research & Training
OSHA
Forklift
Defensive Driving
Health and Safety



Morgan Runion
Growth Management
& Legislative Liaison





Mark W. Jeter
FISH Validation
Survey Preparation
Survey Review
SREF



Kimberly Knowles
FISH Validations, FISH Data
collection and system updates,
5 Year Educational Plant
Surveys, FISH Technical Support
to Districts, EFIS Customer
Support, Project Priority Lists





Jimmie Childers
FISH Validation, District Survey
Preparation, PPL, EFIS Technical
Support SREF



Courtney Carlos
FISH Validations, FISH Data
collection and system updates,
5 Year Educational Plant
Surveys, FISH Technical Support
to Districts, EFIS Customer
Support, Project Priority Lists





Brian McIntyre
EFIS Technical Support,
Data Analysis, Work
Plan, Reports, Project
Tracking



Sandra Keen EFIS Technical Support, Reports, Data Analysis, SREF





Anne Nyman
Florida College Systems, College
Educational Plant Surveys,
Project Priority Lists (Florida
Colleges), Facilities Inventory
Database Inventory Validations,
College Stakeholder Support,
EFIS Customer Service Support,
DVE768 Review and Processing
(Districts & Colleges)



OEF Website Navigation

The purpose of this section is to help you navigate through the FLDOE Website to get to the Office of Educational Facilities.

https://www.fldoe.org/finance/edual-facilities/



FLDOE Homepage



FEATURED TOPICS

ACADEMICS

SCHOOLS

TEACHING

ACCOUNTABILITY

POLICY

FINANCE

JOIN US IN CELEBRATING









Finance & Operations

Budget

Comptroller

Contracts, Grants & Procurement

Educational Facilities

Equitable Services

Financial Aid & Scholarships

Fixed Capital Outlay

Funding & Financial Reporting

School Business Services





WELCOME MESSAGE

Welcome to the Florida Department of Education's website. Every day we work hand in hand with parents, teachers, educators and community members to improve Florida's education system for students of all



EDUCATIONAL FACILITIES

2014 State Requirements for Educational Facilities (SREF) & The Florida Building Code

Agreements for Shared Use of Educational Facilities

Annual Energy and Maintenance & Operations Reports

Fixed Capital Outlay

Florida Inventory Of School Houses (FISH)

Frequently Used Forms

Staff

Five-Year Educational Work Plan Historical Data

Educational Facilities

Mission

The mission of the Office of Educational Facilities is to provide technical support and information for all issues related to educational facilities planning, funding, construction, and operations throughout Florida's K-20 Education System.

Survey Section

- Florida Inventory of School Houses (F.I.S.H.)
- Five-Year Work Plan Historic Data
- Capital Outlay FTE (COFTE) The Capital outlay Forecast link has current, historical, and projected COFTE

Plan Review & Training Section

- Safety & Maintenance Training
- State Requirements for Educational Facilities (SREF) and the Florida Building Code
- Annual Energy and Maintenance and Operations Reports

Upcoming Courses

SREF

OEF Registration Form (Word)

Please download and return the registration form to Don.Whitehead@fldoe.org and Mark.Weigly@fldoe.org

Dates: March 22-24, 2022 **Time:** 8:00 a.m. to 5:00 p.m. **Location:** Marion Technical College

Brewster Hall





FEATURED TOPICS

ACADEMICS

SCHOOLS

TEACHING

ACCOUNTABILITY

POLICY

FINANCE

Home | Finance | Educational Facilities | Florida Inventory Of School Houses (FISH)

EDUCATIONAL FACILITIES

2014 State Requirements for Educational Facilities (SREF) & The Florida Building Code

Agreements for Shared Use of Educational Facilities

Annual Energy and Maintenance & Operations Reports

Fixed Capital Outlay

Florida Inventory Of School Houses (FISH)

Frequently Used Forms

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Florida Inventory Of School Houses (FISH)

Reports

- Summary data (Excel)
- Total space (Excel)
- Type classrooms (Excel)
- Permanent facilities (Excel)
- Relocatable facilities (Excel)
- Age of facilities (Excel)

Reports last updated December 01, 2021. If you have any questions, call 850-245-9296.

Office Contact:

Violet W. Brown Senior Educational Program Director

Phone: 850-245-9232

Email: Violet.Brown@fldoe.org

Office of Educational Facilities

1054 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400



Source:	district FISH data	reported	as satisfac	tory on De	cember 01	, 2021										
	~															
	SATISFAC															
		K-3			ESE	Total	Total									
		Core		9-12 Core	Core	Core	NonCore	Total								
	District	ClsRms	ClsRms	ClsRms	ClsRms	ClsRms	ClsRms	ClsRms								
Totals		4,477	4,661	2,765	612	12,515	362	12,877								
l.	ALACHUA	93	76	2	3	174	1	175								
2	BAKER	4	13	17	-	34	-	34								
3	BAY	38	67	27	16	148	-	148								
1	BRADFORD	16	13	-	-	29	1	30								
5	BREVARD	29	149	68	-	246	1	247								
5	BROWARD	480	523	376	16	1,395	44	1,439								
7	CALHOUN	13	8	9	1	31	-	31								
3	CHARLOTTE	19	4	2	7	32	-	32								
)	CITRUS	6	1	14	8	29	-	29								
10	CLAY	180	301	200	101	782	29	811								
11	COLLIER	38	6	41	7	92	-	92								
12	COLUMBIA	26	3	-	3	32	8	40								
13	DADE	65	97	16	4	182	-	182								
14	DESOTO	8	8	-	2	18	-	18								
15	DIXIE	-	-	-	-	-	-	-								
16	DUVAL	120	124	127	21	392	6	398								
17	ESCAMBIA	70	103	38	7	218	2	220								
18	FLAGLER	21	54	32	17	124	5	129								
19	FRANKLIN	-	-	-	-	-	-	_								
20	GADSDEN	4	_	-	2	6	1	7								
21	GILCHRIST	8	5	9	-	22	-	22								
22	GLADES	-	4	-	1	5	1	6								
23	GULF	-	-	1	-	1	-	1								
24	HAMILTON	-	1	-	-	1	2	3								
25	HARDEE	14	7	12	-	33	-	33								
26	HENDRY	64	12	37	9	122	4	126								
27	HERNANDO	88	112	60	6	266	2	268								
28	HIGHLANDS	23	23	7	2	55	1	56								
29	HILLSBOROUGH	93	107	67	51	318	14	332								
	Relocatable		ome D	ermanent	Classroo	mc I.Te	otal Classi	rooms -	Summa	any Doc	2021	Facilit	vData_	Сонг	ntOfFaci	ityType



TEACHING

ACCOUNTABILITY

POLICY

FINANCE

Home | Finance | Educational Facilities | Five-Year Educational Work Plan Historical Data

FIVE-YEAR EDUCATIONAL WORK PLAN HISTORICAL DATA

2014 State Requirements for Educational Facilities (SREF) & The Florida Building Code

Agreements for Shared Use of **Educational Facilities**

Annual Energy and Maintenance & Operations Reports

Fixed Capital Outlay

Florida Inventory Of School Houses (FISH)

Five-Year Educational Work Plan Historical Data

- 2020-2021
- 2019-2020
- 2018-2019
- 2017-2018
- 2016-2017
- 2015-2016
- 2014-2015
- 2013-2014
- 2012-2013
- 2011-2012
- 2010-2011
- 2009-2010
- 2008-2009
- 2007-2008
- 2006-2007
- 2005-2006
- 2004-2005
- 2003-2004



2020-2021 Five-Year Educational Work Plan Historical Data

If you have difficulty accessing the files below, and need this information, please contact the Office of Educational Facilities, at 850-245-0494.

- Alachua (PDF)
- Baker (PDF)
- <u>Bay</u> (PDF)
- Bradford (PDF)
- Brevard (PDF)
- Broward (PDF)
- Calhoun (PDF)
- Charlotte (PDF)
- Citrus (PDF)
- Clay (PDF)
- Collier (PDF)
- Columbia (PDF)
- Dade (PDF)
- Desoto (PDF)

FUNDING & FINANCIAL REPORTING

Capital Outlay FTE (COFTE)

Charter School Revenue Estimate Worksheet Instructions

Department of Juvenile Justice Revenue Estimate Worksheet and Instructions

Education Appropriations Funded by the Florida Lottery

Educational Funding Accountability Act - Summary of Administrative Expenditures

Financial & Program Cost Accounting & Reporting for Florida Schools



Capital Outlay FTE (COFTE)

COFTE History

- 2020-21 Capital Outlay FTE Final (Excel)
- 2019-20 Capital Outlay FTE Final (Excel)
- 2018-19 Capital Outlay FTE Final (Excel)
- 2017-18 Capital Outlay FTE Final (Excel)
- 2016-17 Capital Outlay FTE Final (Excel)
- 2015-16 Capital Outlay FTE Final (Excel)
- 2014-15 Capital Outlay FTE Final (Excel)
- 2013-14 Capital Outlay FTE Final (Excel)
- 2012-13 Capital Outlay FTE Final (Excel)
- 2011-12 Capital Outlay FTE Final (Excel)
- 2010-11 Capital Outlay FTE Final (Excel)
- 2009-10 Capital Outlay FTE Final (Excel)
- 2008-09 Capital Outlay FTE Final (Excel)
- 2007-08 Capital Outlay FTE Final (Excel)

COFTE Forecast

- <u>Capital Outlay Forecast 2021-22 to 2031-32 (July 14, 2021)</u> (PDF)
- Capital Outlay Forecast 2020-21 to 2030-31 (July 29, 2020) (PDF)
- Capital Outlay Forecast 2019-20 to 2029-30 (July 22, 2019) (PDF)
- <u>Capital Outlay Forecast 2018-19 to 2028-29 (June 28, 2018)</u> (PDF)



Current 21-22 to 31-32 COFTE Forecast

St. Johns

2021-22 to 2031-32 Capital Outlay FTE Forecast

	Actual 2018-19	Actual 2019-20	Actual 2020-21	Projected 2021-22	Projected 2022-23	Projected 2023-24	Projected 2024-25	Projected 2025-26	Projected 2026-27	Projected 2027-28	Projected 2028-29	Projected 2029-30	Projected 2030-31	Projected 2031-32
Births*	1,951	2,075	2,150	2,172	2,104	2,250	2,188	2,174	2,251	2,364	2,463	2,555	2,655	2,761
Grade														
PreK	292.46	327.12	324.00	319.66	335.90	330.15	334.92	349.30	365.34	379.80	394.33	409.92	425.51	439.97
Grade K	2,770.81	3,019.07	2,784.95	3,142.29	3,051.16	3,244.01	3,149.40	3,116.12	3,187.80	3,335.19	3,464.00	3,581.89	3,709.62	3,844.81
Grade 1	2,995.31	2,965.21	3,033.75	3,047.42	3,386.42	3,298.40	3,497.92	3,402.63	3,339.04	3,412.81	3,569.22	3,708.46	3,835.89	3,973.35
Grade 2	2,924.72	3,209.00	2,985.13	3,273.13	3,250.80	3,603.36	3,516.58	3,721.75	3,597.24	3,529.17	3,604.51	3,768.26	3,915.94	4,051.09
Grade 3	3,033.98	3,148.06	3,242.14	3,234.63	3,502.59	3,484.43	3,851.95	3,768.58	3,950.39	3,826.19	3,753.43	3,830.76	4,003.47	4,161.75
Grade 4	3,054.22	3,172.45	3,179.33	3,418.57	3,388.98	3,667.39	3,647.84	4,029.85	3,912.34	4,100.68	3,973.18	3,897.98	3,978.33	4,157.93
Grade 5	3,216.74	3,299.66	3,238.48	3,397.95	3,623.18	3,590.77	3,883.86	3,862.07	4,232.31	4,110.00	4,307.99	4,174.95	4,096.36	4,181.11
Grade 6	3,305.93	3,445.71	3,384.58	3,520.50	3,658.49	3,897.78	3,860.50	4,171.64	4,114.66	4,506.93	4,376.56	4,585.41	4,443.32	4,358.36
Grade 7	3,342.22	3,495.35	3,515.70	3,583.87	3,695.58	3,839.31	4,089.08	4,049.54	4,341.05	4,283.56	4,691.89	4,558.48	4,776.25	4,630.16
Grade 8	3,338.99	3,509.22	3,526.97	3,698.96	3,730.25	3,845.33	3,993.78	4,252.27	4,179.11	4,480.21	4,422.73	4,844.43	4,709.02	4,934.37
Grade 9	3,522.36	3,634.50	3,757.69	3,886.06	4,078.29	4,116.26	4,241.80	4,405.19	4,653.85	4,582.83	4,907.70	4,855.12	5,310.68	5,176.94
Grade 10	3,145.99	3,489.58	3,564.66	3,718.39	3,847.56	4,035.59	4,074.75	4,196.13	4,323.00	4,565.82	4,502.82	4,815.66	4,771.78	5,211.16
Grade 11	2,863.50	3,052.92	3,280.41	3,406.23	3,560.33	3,685.63	3,866.17	3,907.01	3,993.14	4,116.69	4,349.90	4,297.66	4,594.62	4,561.44
Grade 12	2,495.37	2,509.81	2,504.62	2,928.61	3,046.03	3,185.99	3,300.34	3,464.34	3,476.59	3,557.45	3,671.87	3,884.47	3,842.37	4,112.73
PreK-Grade 12	40,302.60	42,277.66	42,322.41	44,576.27	46,155.56	47,824.40	49,308.89	50,696.42	51,665.86	52,787.33	53,990.13	55,213.45	56,413.16	57,795.17
Conda Land Comme														
Grade Level Summ	•	40.440.57	40 707 70	40.000.05	20 520 02	24 240 54	24 002 47	22.250.20	22.504.45	22 502 04	22.000.00	22 272 22	22.055.42	24.040.04
PreK-Grade 5	18,288.24	19,140.57	18,787.78	19,833.65	20,539.03	21,218.51	21,882.47	22,250.30	22,584.46	22,693.84	23,066.66	23,372.22	23,965.12	24,810.01
Grades 6-8	9,987.14	10,450.28	10,427.25	10,803.33	11,084.32	11,582.42	11,943.36	12,473.45	12,634.82	13,270.70	13,491.18	13,988.32	13,928.59	13,922.89
Grades 9-12	12,027.22	12,686.81	13,107.38	13,939.29	14,532.21	15,023.47	15,483.06	15,972.67	16,446.58	16,822.79	17,432.29	17,852.91	18,519.45	19,062.27
PreK-Grade 12	40,302.60	42,277.66	42,322.41	44,576.27	46,155.56	47,824.40	49,308.89	50,696.42	51,665.86	52,787.33	53,990.13	55,213.45	56,413.16	57,795.17
COFTE Growth Sur	mmary **													
PreK-Grade 5	•			693.08	705.38	679.48	663.96	367.83	334.16	109.38	372.82	305.56	592.90	844.89
Grades 6-8				353.05	280.99	498.10	360.94	530.09	161.37	635.88	220.48	497.14	-	-
Grades 9-12				831.91	592.92	491.26	459.59	489.61	473.91	376.21	609.50	420.62	666.54	542.82
PreK-Grade 12			[1,878.04	1,579.29	1,668.84	1,484.49	1,387.53	969.44	1,121.47	1,202.80	1,223.32	1,259.44	1,387.71

^{*} Birth data are lagged for kindergarten entrance. Births shown for 2018-19 are the birth data for the students who will enter kindergarten in 2018-19. Students eligible to enter kindergarten in 2018-19 were born from September 1, 2012, through August 31, 2013.

^{**} COFTE growth is the difference between the current year and the highest of the three previous years.



Single Sign On (SSO) Access Instructions

- SSO is a mandated FDOE security platform designed to make the login process safe for all application users.
- Please follow these directions to ensure you have continued access to this application. If you currently have SSO access, please skip to Step 2.



Access at: www.fldoe.org/sso

The browsers supported by EFIS are Chrome (preferred) and Firefox.





Access and follow directions on the SSO Support Page

(enter district/school in the "Select your organization" search box) to obtain the email address of your SSO Liaison (also known as your LEA).



HOME ABOUT NEWS SUPPORT TUTORIALS

Menu ▼



Support

Accounts are primarily set up and managed by a user's sponsoring organization such as a school district or education institution. Locate your organization's contact information by typing the first two letters of the name below, then, select your organization from the list and click Submit.

Select your organization:



Service Center

Toll-free 1-855-814-2876

IENHELP@fldoe.org

Weekdays 7:00 AM to 6:00 PM (EST)

Self Registration

Accounts that begin with zero are self-registered and these accounts are not managed by a sponsoring organization. If you are a self-registered user and need assistance, contact the Service Center.

Support Resources

About SSO (PPT)

Signing into SSO - PowerPoint (PPT)

Signing into SSO - Quick Reference Guide (PDF)

Changing your Password (PPT)

Deleting Internet Browser Cookies (PDF)

Page URL: https://portal.fldoesso.org/PORTAL/Sign-n/Resources/Support.aspx)

As an EFIS user, the route to set up your SSO (Single Sign On) access, and any subsequent issues related to EFIS, is through the IT Department at your college or district.

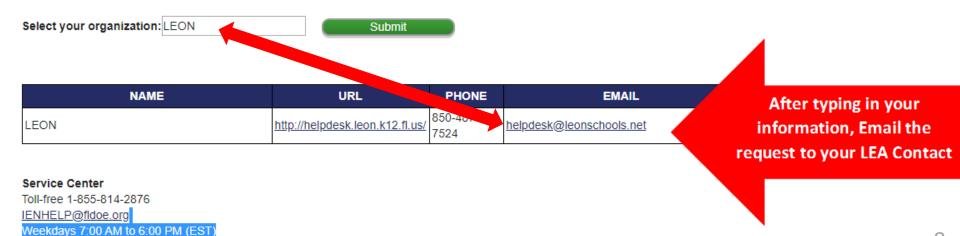






Support

Accounts are primarily set up and managed by a user's sponsoring organization such as a school district or education institution. Locate your organization's contact information by typing the first two letters of the name below, then, select your organization from the list and click Submit.





This link can also be used. https://portal.fldoesso.org/PORTAL/Sign-On/Resources/Support.aspx

Email your LEA Contact identified on previous screen, and request **both** of the following:

1) Provide you with Single Sign-On (SSO) access. If you currently have SSO access, skip this step.

AND

2) Add the Educational Facilities Information System (EFIS) application to your personal SSO Portal, using the following information:

URL: https://efis.fldoe.org/

Environment: Production

Role: User



Notes:

- Your request must be made to your local LEA Helpdesk, <u>not the State</u>
 <u>Service Center.</u>
- Your LEA should answer your request by sending you a confirmation email with your personal SSO user login credentials. It is important that you retain these login credentials for future use.
- It may take up to one week to set up your account, depending on how quickly your District LEA responds to your request.
- You will only need to complete the above instructions once.



Step 2

Once your request has been approved and the EFIS application has been added to your personal SSO Portal, follow instructions on the next slides.

Access the application through the FDOE Single Sign On (SSO) webpage

This will take you to the FDOE SSO Landing Page.



HOME ABOUT SUPPORT TUTORIALS

Menu -



Click "Educators"





Select the user account assigned by your SSO LEA.





Sign in with one of these accounts



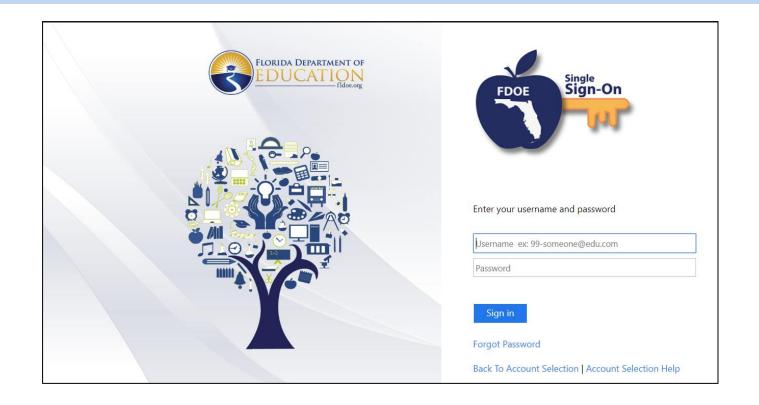
Locate your School or District.

- If you are part of the Hosted SSO type, you will select "SSO Hosted Users".
- If your district is part of the Federated SSO type, you will see and click on your district name.

Refer to the login account that your SSO LEA provided in your access email. Your college or district name may be listed in the "SSO Sign On" account list; or your SSO LEA may have told you to use the "SSO Hosted Users" button.



Using your new personal login credentials, enter your username and password to sign in on the Single Sign-On (SSO) login page.





After you have successfully registered for SSO, and

EFIS has been added to your personal SSO application resource portal, you will see a gold EFIS box like this*:



^{*}If you do not see a gold EFIS box, it means that the EFIS application has not been added to application resources on your personal SSO account. Please contact your LEA.



From this point forward, you will access the EFIS application at the SSO URL: www.fldoe.org/sso. We recommend saving this site to your Desktop or Favorites.

It should open to this page:





Congratulations! You now have access to the EFIS application.

Users will be redirected to the EFIS dash board with module tabs available at the top.

Users will be redirected to the EFIS dash board with module tabs available at the top. HOME FISH FIVE YEAR SURVEY FIVE YEAR WORK PLAN FLORIDA COLLEGES PROJECT TRACKING REPORTS **Educational Facilities Information System** Announcements FTES SURVEY Upcoming, this week Please be aware of expiration dates CLICK TO SEE EXPIRATION DATES PLEASE CHECK ANY COLLEGES INVENTORY PPLs in progress Click here to read messages FIVE YEAR WORKPLAN SYSTEM MESSAGES FREQUENTLY USED FORMS LINKS **Educational Facilities** FCO 564 Public School Cost of Construction FCO 564 Public School Cost of Construction instruction SREF & The Florida Building Code FCO 564 Florida Colleges Cost of Construction **Fixed Capital Outlay** FCO 564 Florida Colleges Cost of Construction instruction **Public Schools/Districts** References & Special Programs FCO 352 Encumbrance Authorization Request **International Code Council** FCO 442 instructions on how to complete a Draw Request Capital Outlay FTE (COFTE) FCO 442 Draw Request PECO Online Disbursement Request Manual **Bond Sale Resolution for Florida Colleges** 2018-2019 July FTE Student Survey Information 2018-2019 FTE General Instruction

OEF Registration Form



EFIS Navigation



FISH HOME **FIVE YEAR SURVEY** FLORIDA COLLEGES FIVE YEAR WORK PLAN PROJECT TRACKING REPORTS **Educational Facilities Information System** Search Facility Announcements Add Facility **SURVEY** Search Parcel \square this week Please be aware of expiration dates Add Parcel **CLICK TO SEE EXPIRATION DATES** Search Building **HECK ANY** COLLEGES INVENTORY Click here to read messages gress Add Building Search Room FREQUENTLY USED FORMS Add Room I Facilities FCO 564 Public School Cost of Construction FCO 564 Public School Cost of Construction instruction Florida Building Code View COFTE al Outlay FCO 564 Florida Colleges Cost of Construction FCO 564 Florida Colleges Cost of Construction instruction ools/Districts & Special Programs FCO 352 Encumbrance Authorization Request ADMIN al Code Council FCO 442 instructions on how to complete a Draw Request FCO 442 Draw Request lay FTE (COFTE) **PECO Online Disbursement Request Manual** SYSTEM MESSAGES **Bond Sale Resolution for Florida Colleges** 2018-2019 July FTE Student Survey Information 2018-2019 FTE General Instruction **OEF Registration Form** 208A Form



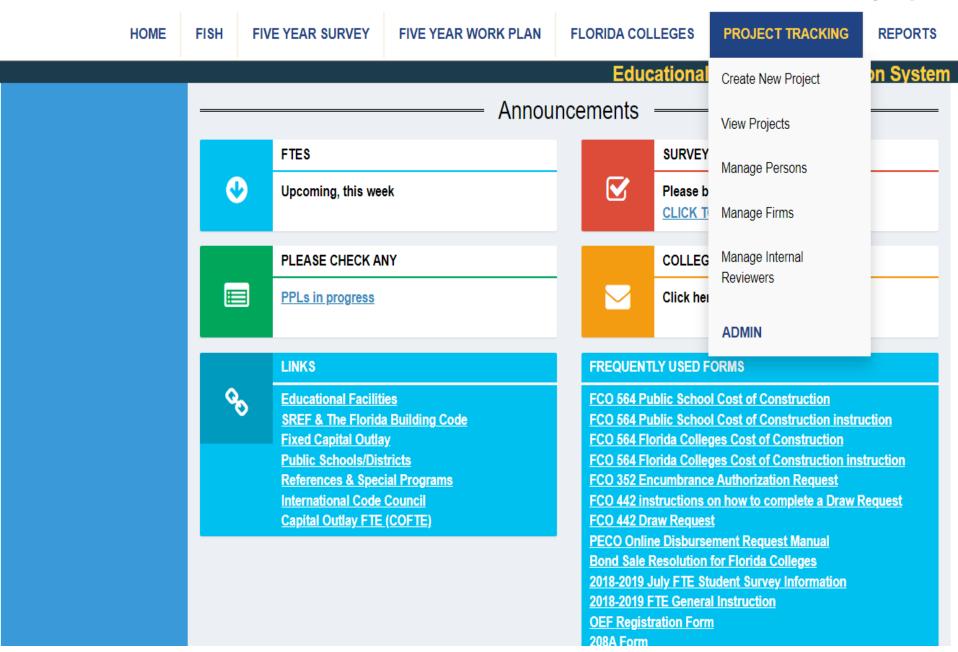
HOME	FISH	FIVE YEAR SURVEY	FIVE YEAR WORK PLAN	FLORIDA COLI	LEGES	PROJECT TRACKING	REPORTS				
		Add Facility Lists		Educ	ational	Facilities Informat	ion System				
		View Facility Lists	——— Annou	Announcements —							
		Submitted Surveys		✓	SURVEY						
	View Surveys					be aware of expiration dates TO SEE EXPIRATION DATES					
		Add Survey			COLLEG	ES INVENTORY					
		Submitted Project Priority Lists			Click her	re to read messages					
		View Project Priority Lists		FREQUENTL	TLY USED FORMS						
	G	Create a Project Priority List	uilding Code	FCO 564 Pul	blic Schoo	ol Cost of Construction ol Cost of Construction instru ges Cost of Construction	<u>uction</u>				
		Facility List Planning Tool	<u>:ts</u> <u>Programs</u> uncil	FCO 352 End	cumbranc	ges Cost of Construction ins e Authorization Request on how to complete a Draw F					
	ч	ADMIN	OFTE)	FCO 442 Dra PECO Online	aw Reques e Disburse						
					for Florida Colleges tudent Survey Information						
				2018-2019 F	TE Genera	al Instruction					
				OEF Registro 208A Form	ation Forr	n					



FIVE YEAR WORK PLAN FLORIDA COLLEGES HOME FISH **FIVE YEAR SURVEY** PROJECT TRACKING **REPORTS Educational Facilities Information Syster** Expenditure uncements Revenue **FTES** SURVEY Project Schedules $oldsymbol{
olimits}$ Upcoming, this we Please be aware of expiration dates **CLICK TO SEE EXPIRATION DATES** Tracking **Planning** PLEASE CHECK AI COLLEGES INVENTORY PPLs in progress Click here to read messages Long Range Planning Local Governments **FREQUENTLY USED FORMS** LINKS Check / Submit Work Plan **Educational Facilit** FCO 564 Public School Cost of Construction SREF & The Florida FCO 564 Public School Cost of Construction instruction **Fixed Capital Outla** FCO 564 Florida Colleges Cost of Construction **ADMIN Public Schools/Dis** FCO 564 Florida Colleges Cost of Construction instruction References & Special Programs FCO 352 Encumbrance Authorization Request **International Code Council** FCO 442 instructions on how to complete a Draw Request FCO 442 Draw Request **Capital Outlay FTE (COFTE) PECO Online Disbursement Request Manual Bond Sale Resolution for Florida Colleges** 2018-2019 July FTE Student Survey Information 2018-2019 FTE General Instruction **OEF Registration Form** 208A Form



Logout





НОМЕ	FISH	FIVE YEAR SURVEY	FIVE YEAR WORK PLAN	FL	ORIDA COLLEGES	PROJECT TRACKING	REPORTS				
			———— Annou		nage Surveys	Facilities Information Sys					
		FTES		Vie	w Recommendations						
		Upcoming, this wee	Upcoming, this week			aware of expiration dates SEE EXPIRATION DATES					
		PLEASE CHECK AN	NY	Oth Pro	ject Priority Lists	S INVENTORY					
		PPLs in progress		AD	DMIN	to read messages					
		LINKS			FREQUENTLY USED F	ORMS					
	œ	Fixed Capital Outla Public Schools/Dis References & Spec	a Building Code Y. tricts ial Programs		FCO 564 Public School Cost of Construction FCO 564 Public School Cost of Construction instruction FCO 564 Florida Colleges Cost of Construction FCO 564 Florida Colleges Cost of Construction instruction FCO 352 Encumbrance Authorization Request						
		International Code Capital Outlay FTE			FCO 442 Draw Request PECO Online Disburse	ment Request Manual	<u>lequest</u>				
					208A Form						



EFIS Reports



HOME FISH **FIVE YEAR SURVEY FIVE YEAR WORK PLAN** FLORIDA COLLEGES PROJECT TRACKING **REPORTS Educational Facilities Informati** Fish Reports Announcements Survey Reports FTES SURVEY Work Plan Reports \mathbf{V} • Upcoming, this week Please be aware of expiration dates **CLICK TO SEE EXPIRATION DATES** Project Tracking Reports PLEASE CHECK ANY COLLEGES INVENTORY Florida Colleges Click here to read messages PPLs in progress Reports LINKS FREQUENTLY USED FORMS 00 **Educational Facilities** FCO 564 Public School Cost of Construction **SREF & The Florida Building Code** FCO 564 Public School Cost of Construction instruction **Fixed Capital Outlay** FCO 564 Florida Colleges Cost of Construction **Public Schools/Districts** FCO 564 Florida Colleges Cost of Construction instruction FCO 352 Encumbrance Authorization Request References & Special Programs International Code Council FCO 442 instructions on how to complete a Draw Request FCO 442 Draw Request Capital Outlay FTE (COFTE) **PECO Online Disbursement Request Manual Bond Sale Resolution for Florida Colleges** 2018-2019 July FTE Student Survey Information 2018-2019 FTE General Instruction **OEF Registration Form** 2084 Form



COMMONLY USED REPORTS

AGENCY FACILITIES SUMMARY	AGENCY USE REPORT	FACILITY INVENTORY	SCHOOL LAND INVENTORY REPORT
LEVEL OF SERVICE REPORT	DIST WIDE STUDENT STATION SMRY	DCA NUMBER SUMMARY	'

MANAGEMENT REPORTS

DESIGN SPECIFICATIONS	AGE REPORT	SPACE REPORT	DISTRICT-WIDE INVENTORY
-----------------------	------------	--------------	-------------------------

UPDATE REPORTS

BUILDING UPDATE REPORT	FACILITY UPDATE REPORT	PARCEL UPDATE REPORT	ROOM UPDATE REPORT
------------------------	------------------------	----------------------	--------------------

ROUTINE DATA REQUEST

DISTRICT FLAT FILE REPORT SNAPSHOT FLAT FILE



Facility Inventory =

To view the selected report, enter the parameters using the controls below, then click the "View Report" button. **BACK TO REPORTS** 3-BAY COUNTY SCHOOL DISTRICT 1-VACANT, 2-PRE-K E S E, 3-KINDE Organization v View Report Facility ARNOLD SENIOR HIGH ٧ A Find | Next Word FLORIDA INVENT OUSES (FISH) Excel FAC PowerPoint PDF TIFF file MHTML (web archive) CSV (comma delimited) ORGANIZATION: 3-BAY COUNTY SCHOOL DISTRICT XML file with report data FACILITY: ARNOLD SENIOR HIGH Data Feed FACILITY USE: ALL DISTRICT: 3 BAY COUNTY SCHOOL DISTRICT FACILITY: 46-A ARNOLD SENIOR HIGH Primary Use: SENIOR HIGH Grades Housed: 09 - 12 DOE Validation Date: Capital Outlay Classification: SCHOOL RECOMMENDED FOR CONTINUED USE



DISTRICT: 3 BAY COUNTY SCHOOL DISTRICT

FACILITY: 46-A ARNOLD SENIOR HIGH

Primary Use: SENIOR HIGH

Grades Housed: 09 - 12

DOE Validation Date:

Capital Outlay Classification: SCHOOL RECOMMENDED FOR CONTINUED USE

MASTER SCHOOL ID

MSID	Name	Status
551	J.R. ARNOLD HIGH SCHOOL	Default

CAPITAL OUTLAY FTE

Year: 2020 / 2021	Year: 2020 / 2021											
PK: 38.75	01: 0.00	03: 0.00	05: 0.00	07: 0.00	09: 423.39	11: 313.60	PK-12: 1436.17					
KG: 0.00	KG: 0.00 02: 0.00 04: 0.00 06: 0.00		06: 0.00	08: 0.00	10: 365.89	12: 294.54	Adult: 0.00					
							Total: 1436.17					

SCHOOL CAPACITY

SCHOOL CAPACITY	YEAR ROUND CAPACITY	UTILIZATION FACTOR	PRIMARY USE		
2,213	2,656	0.95	SENIOR HIGH		

PARCEL: 50

550 ALF COLEMAN ROAD

PANAMA CITY BEACH, FL 32408

Parking: DEVELOPED	Owner: SCHOOL BOARD	Fire: 4			
Athletic: INCLUDED WITH SITE	Water: PUBLIC	Police: CITY			
Sewage: PUBLIC	Plan: COURTYARD	Drainage: ADEQUATE			
Landscape: DEVELOPED	Playground: NO PARK/PUBLIC ACCESS	Acreage: 120.00			
Date Acquired: 1/1/1998		Lease Expiration Date:			

DISTRICT: 3 BAY COUNTY SCHOOL DISTRICT

FACILITY: 46-A ARNOLD SENIOR HIGH

BUILDING: 1 - Building Number 00001





FLORIDA INVENTORY OF SCHOOL HOUSES (FISH)

LEVEL OF SERVICE REPORT

ORGANIZATION: 3-BAY COUNTY SCHOOL DISTRICT

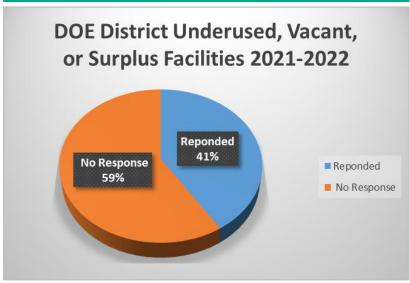
FACILITY: ALL FACILITY USE: ALL

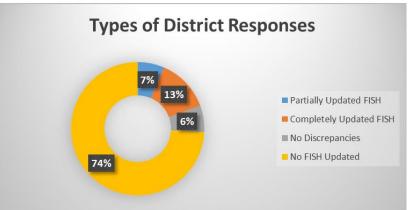
FACILITY NAME	SCHOOL CAPACITY	PERMANENT CAPACITY	DINING CAPACITY	YEAR ROUND CAPACITY	UTILIZATION FACTOR	PERCENTAGE UTILIZATION	PRIMARY USE	TOTAL COFTE	AVAILABLE CAPACITY (SURPLUS)	
A CRAWFORD MOSLEY SENIOR HIGH	2,041	1,804	2,250	2,449	0.95	84	SENIOR HIGH	1,719.31	.31 321.69	
A GARY WALSINGHAM ACADEMY	0	0	0	0	0.00	0	VACANT	0.00	0	
ARNOLD SENIOR HIGH	2,213	2,213	2,750	2,656	0.95	65	SENIOR HIGH	1,436.17	776.83	
BAY SENIOR HIGH	1,560	1,560	2,620	1,872	0.95	65	SENIOR HIGH	1,014.68	545.32	
BOZEMAN LEARNING CENTER	1,522	1,480	1,330	1,826	0.90	90	COMBINATION	1,366.35	155.65	
BREAKFAST POINT SCHOOL	1,548	1,354	1,530	30 1,858 0.90 68 CON			COMBINATION	1,055.08	492.92	
CALLAWAY ELEMENTARY	749	605	730	899	1.00	50	ELEMENTARY	377.1 371.9		
CEDAR GROVE ELEMENTARY	758	526	1,030	910	1.00	74	ELEMENTARY	561.31	196.69	
DEER POINT ELEMENTARY SCHOOL	824	824	550	989	1.00	62	ELEMENTARY	513.17	310.83	
EMERALD BAY ACADEMY	0	0	0	0	0.00	0	COUNTY ADMINISTRATION	0.00	0	
EVERITT MIDDLE	1,142	1,142	1,230	1,370	0.90	0	MIDDLE	0.00	1142	
HILAND PARK ELEMENTARY	712	712	1,250	854	1.00	68	ELEMENTARY	480.65	480.65 231.35	
HUTCHISON BEACH ELEMENTARY	793	677	1,190	952	1.00	78	ELEMENTARY	622.26	622.26 170.74	
JINKS MIDDLE	1,002	943	1,250	1,202	0.90	41	MIDDLE	415.31	31 586.69	
LUCILLE MOORE ELEMENTARY	623	582	710	748	1.00	74	ELEMENTARY	462.58	58 160.42	
LYNN HAVEN ELEMENTARY	843	709	1,200	1,012	1.00	60	ELEMENTARY	503.97	503.97 339.03	

Page 1 of 3 Report Date: 2/28/2022 5:27:17 AM



District Participation





Response Descriptions

- 2 Districts did not have any Discrepancies (Baker, Lee)
- 39 Districts Did not respond to the request
- 6 Districts with up-to-date FISH Corrections and 2 Districts with partially updated information (Alachua, Gadsden, Leon (Partially), Martin, Orange, Pinellas, Volusia (Partially)





SCHOOL LAND INVENTORY DISTRICT/FACILITIES/PARCEL SEQUENCE

ORGANIZATION: 3-BAY COUNTY SCHOOL DISTRICT

FACILITY: ALL

FACILITY USE: ALL

CONDITION: 1-SATISFACTORY

DISTRICT: 00003 BAY COUNTY SCHOOL DISTRICT

FAC	PAR	USE	сос	FACILITY NAME	STREET ADDRESS	CITY/TOWN	OWN	ACRES	LOW/ HIGH GRADE	YEAR ACQ	PERM TOT BLDG	PERM NSF	PERM STA	RELOC UNITS	RELOC NSF	RELOC STA	MOD UNITS	MOD NSF	MOD STA	TOTAL NSF	TOTAL CLASS ROOMS
1	1	7	1	BAY SENIOR HIGH	1200 HARRISON AVENUE	PANAMA CITY	5	14	09 12	1925	1	40,940	450	0	0	0	0	0	0	40,940	18
1	2	7	1	BAY SENIOR HIGH	1200 HARRISON AVENUE	PANAMA CITY	5	28	09 12	1925	19	230,581	1,193	0	0	0	0	0	0	230,581	51
1	35	7	1	BAY SENIOR HIGH	HIGHWAY 98	PANAMA CITY	5	15	09 12	1951	0	0	0	0	0	0	0	0	0	0	0
1	49	7	1	BAY SENIOR HIGH	1325 MCKENZIE AVENUE	PANAMA CITY	5	1	09 12	1998	0	0	0	0	0	0	0	0	0	0	0
2	3	5	1	MERRITT BROWN MIDDLE	5044 MERRITT BROWN WAY	PANAMA CITY	5	25	06 08	1979	5	127,818	878	0	0	0	8	6,824	157	134,642	47
3	4	4	1	HUTCHISON BEACH ELEMENTARY	560 STATE ROAD 30-C	PANAMA CITY BEACH	5	10	PK 05	1958	15	102,118	677	0	0	0	7	6,048	116	108,166	42
4	5	4	1	CEDAR GROVE ELEMENTARY	2826 E 15TH STREET	PANAMA CITY	5	10	PK 05	1956	14	85,286	526	0	0	0	16	13,441	232	98,727	43
5	6	4	1	CALLAWAY ELEMENTARY	7115 HIGHWAY 22	PANAMA CITY	5	20	PK 05	1936	13	81,526	605	0	0	0	8	7,248	144	88,774	41
6	7	4	1	MERRIAM CHERRY STREET ELEMENTARY	1125 CHERRY STREET	PANAMA CITY	5	14	PK 05	1950	12	83,602	532	0	0	0	0	0	0	83,602	29
8	9	4	1	LUCILLE MOORE ELEMENTARY	1900 MICHIGAN AVENUE	PANAMA CITY	5	13	PK 05	1943	7	100,248	582	4	3,456	0	4	3,556	41	107,260	35
9	10	5	3	EVERITT MIDDLE	608 SCHOOL AVENUE	PANAMA CITY	5	25	06 08	1950	10	133,493	1,269	1	1,008	0	0	0	0	134,501	53
10	11	4	1	HILAND PARK ELEMENTARY	2507 BALDWIN ROAD	PANAMA CITY	5	15	PK 05	1936	13	100,296	712	0	0	0	0	0	0	100,296	38
11	12	5	1	JINKS MIDDLE	600 W 11TH STREET	PANAMA CITY	5	20	06 08	1949	8	120,160	1,048	1	768	0	3	2,592	66	123,520	47
12	13	4	1	LYNN HAVEN ELEMENTARY	301 W 9TH STREET	LYNN HAVEN	5	8	PK 05	1943	12	103,984	709	0	0	0	7	5,697	134	109,681	46

Page 1 of 4 Report Date: 2/28/2022 5:28:43 AM



HOME FISH FIVE YEAR SURVEY FIVE YEAR WORK PLAN FLORIDA COLLEGES PROJECT TRACKING REPORTS

Educational Facilities Information System

SURVEY REPORTS

STUDENT MEMBERSHIP SUMMARY	RECOMMENDATION	FACILITIES LIST REPORT	FINANCIAL SUMMARY REPORT
CHANGE IN COFTE	PROJECT PRIORITY LIST	SURVEY CHECK	WHOLE SURVEY REPORT
DISTRICTWIDE RECOMMENDATIONS	FISH DETAIL REPORT	SURVEY FISH COMPARE REPORT	'

ADMIN REPORTS

SURVEY STATUS HISTORY REPORT



District Name: BAY COUNTY SCHOOL DISTRICT

Survey: Number 5 - Version 1

Facility Name: A CRAWFORD MOSLEY SENIOR HIGH

Address: 501 MOSLEY DRIVE, LYNN HAVEN

	Existing	Recommended
Capital Outlay Classification	1 - SCHOOL RECOMMENDED FOR CONTINUED USE	1 - SCHOOL RECOMMENDED FOR CONTINUED USE
Facility Use	SENIOR HIGH	SENIOR HIGH
Low Grade	GRADE 9	GRADE 9
High Grade	GRADE 12	GRADE 12
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended				
Perm. Stations	1,899	0	1899				
Reloc. Stations	0	0	0				
Mod. Stations	250	0	250				
Total Stations	2,149	0	2149				
Utilization Factor	95%		95%				
School Capacity	2,041	2041					
COFTE Student Membership	1,760	1,952					
Survey Annotation	(Other)	oblems. vered Walkways where needed. Repave existing parking areas. ndations for this facility are: Improve security fencing and lighting.					

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
\$0	\$0	\$0	\$295,000 \$0 \$0		\$0	
			Estimated Total Project Cost		\$295	5,000



Miscellaneous



Reminders

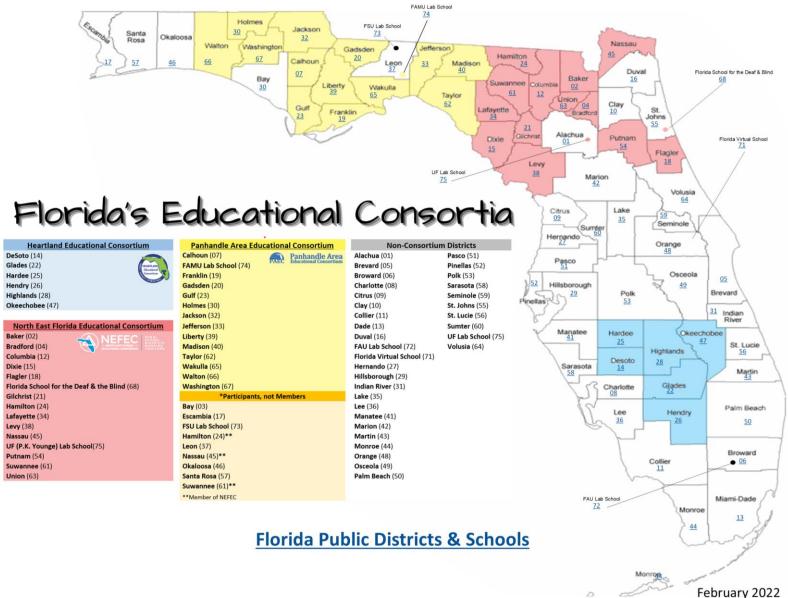
- Educational plant surveys
 - Cursory review
 - Recommendations allow for...
- FISH updates / changes
- Disposal of property
- Remodel renovate new construction
- Florida Statutes 1013
- State Requirements for Educational Facilities













DVE768

- Part of the 5 year EPS process
- The Florida Department of Education is required by Section 1013.31, Florida Statutes, to document the need for additional career and adult education programs and the continuation of existing programs that require educational plant survey recommendations.

QR Code to email Anne Nyman



Project Priority List (PPL)

- Coming Soon:
 - College PPL Process
 Information

College Survey Due Dates

Due June 30, 2022	Due June 30, 2023	Due June 30, 2024	Due June 30, 2025	Due June 30, 2026
College of Central	Florida	Lake Sumter State	Broward College	Eastern Florida State
Florida	Southwestern State	College		College
	College		Chipola College	
Gulf Coast State		North Florida		Daytona State
College	Florida State College	Community College	Miami Dade College	College
	at Jacksonville			
Indian River State		Pasco-Hernando	Northwest Florida	Hillsborough
College	The College of the	State College	State College	Community College
	Florida Keys			
Palm Beach State			Pensacola State	Florida Gateway
College	South Florida State		College	College
	College			
Polk State College				State College of
	Tallahassee			Florida Manatee-
St. Petersburg	Community College			Sarasota
College				
				St. Johns River State
Santa Fe College				College
Seminole State				
College of Florida				
Valencia College				

District Curvey Due Dates

District Survey Due Dates										
Due June 30,	Due June 30,	Due June 30,	Due June 30,	Due Jun	e 30, 2026					
2022	2023	2024	2025							
Collier	Brevard	Citrus	Flagler	Alachua	Martin					
Gadsden	Calhoun	Franklin	Gilchrist	Baker	Okaloosa					
Hendry	Charlotte	Hamilton	Gulf	Bay	Okeechobee					
Jackson	Miami-Dade	Highlands	Jefferson	Bradford	Polk					
Leon	Desoto	Hillsborough	Madison	Broward	St. Johns					
Manatee	Hardee	Levy	Putnam	Clay	Sarasota					
Monroe	Hernando	Liberty		Columbia	Seminole					
Orange	Holmes	Nassau		Dixie	Sumter					
Osceola	Indian River	Florida School		Duval	Taylor					
Pasco	Lake	for the Deaf		Escambia	Wakulla					
Santa Rosa	Lee	and The Blind		Glades	Walton					
Suwanee	Palm Beach			Lafayette	FAU Schools					
Volusia	Union			Marion	FSUS					
	Washington				PK Yonge					

New 208A



FLORIDA DEPARTMENT OF EDUCATION

Office of Educational Facilities

FACILITY SPACE CHART/NET AND GROSS SQUARE FOOTAGE

RE:	School/College Name School/College Addres College Campus Name Description of Project	School Number College Site Number FISH Parcel Number College Building Number FISH Building Number
DOCUME	NT SUBMITTAL: PHASE I (Schematic) PHAS	SE II (Preliminary) PHASE III (Final)
INS	TRUCTIONS:	
(1)	Project architect/engineer shall complete the chart in its entirety.	 Open malls are exterior areas open on at least two sides and roofed
(2)	List individually each space provided in this project that is new or remodeled.	over and are calculated at one-half area of roofing over it.
(3)	List approximate areas as accurately as possible for Phase I and II documents.	 Roof overhangs are calculated at one-third of the area based on the extent
(4)	List actual areas in Phase III drawings.	of overhang from exterior wall or structure to outside face of fascia.
(5)	Net square footage (NSF) shall be measured from inside wall to inside wall.	Open space plan circulation space is required beyond the NSF and this
(6)	Gross square footage (GSF) shall be measured from face of exterior wall.	area shall be shown in column E only and shall be calculated at full area.
(7)	Add only one building per file. A seporate file must be used for each building.	Up to an additional four square feet per student is permissible for this
(8)	Item 1 on this page 1 of 3, Area of Interior Circulation, is Auto Populated	circulation.
2075	from Page 3.	(9) On page 3 list individually each Mechanical, Electrical, and interior corridor
(9)	Items 1 through 6 on this page 1 of 3 are designated as spaces other than	provided in this project that is new or remodeled.
02.75	NSF and are treated as follows:	(10) List all spaces under column B with names as shown on the drawing and enter
	Interior corridors include stairs and elevators and are calculated at full area.	appropriate information in columns A, C, D, E, F, and G.
		성과(소리는 경우 ¹⁰ 이 유리 기원을 가장 이 기원을 하게 하는 이 이 이 이 이 이 기원을 하는 것이 이 기원을 하는 것이 이 이 기원을 하는 것이 이 기원을 하는 것이다.
	Covered walks are those open to the exterior on at least one side and shall	(11) Provide detailed explanations on line 32 of page 3 of reasons areas exceed

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

New 208A

to the best	t of my knowledge, correct for this project as derived from the accompanying floor plans. Architect of Record Engineer of Record Name:		90/500/A/A	C	W. 1
FIRM				DATE:	** **
	Street/P.O. Box City	Sto	ite	Zip	Code
A TELE	PHONE: B	D	E	F	G
REF esign Code	Facility Space Name	Space Number	Het Square Footage of Space	Number of Student Stations	Net Square Footag Circulation Walls/Overhangs
	Area of Interior Circulation (Auto Populated from page 3)				
	2. Area of Walls (interior and exterior)				
	3. Area of Covered Walks (1/2 actual)				0
	4. Area of Open Malls (1/2 actual)				0
	5. Area of Roof Overhangs (1/3 actual)				0
	6. Additional Circulation Space for Open Space Plans (s. 3.2(1)(c), SREF)				0
	7. Covered Play Area (1/2 actual)				0
	8.9				0
	9.0				0
11 125	10.				
	11. TOTAL (this page)				.0.

OEF 208A Rule 6A-2.0010, FAC Page 1

Effective 2022



FLORIDA DEPARTMENT OF EDUCATION

Office of Educational Facilities

FACILITY SPACE CHART/NET AND GROSS SQUARE FOOTAGE

RE:	90		Sc	hool/College Name	0	School Dist	rict Number	0	College Number
			So	:hool/College Address	0	School Nun	nber	0	College Site Number
					0	FISH Parce	l Number	0	College Building Number
			Co	ollege Campus Name	0	FISH Buildi	ng Number	1.5	
	2)		De	escription of Project	0	MSID Numl	per		
	02		-	.079) iii L		1			
	Α		В			D	E	F	G
	Facility Space Name (Enter Mechanical, Electrical, and Interior Circulation on Page 3)		Page 3)	Space Number	Net Square Footage of Space	Number of Student Stations	Net Square Footage Circulation Walls/Overhangs		
		49.							
		50.							
		51.							
		52.							
		53.							
		54.							
		55.							
		56.							
		57.							
		58.							



FLORIDA DEPARTMENT OF EDUCATION

Office of Educational Facilities FACILITY SPACE CHART/NET AND GROSS SQUARE FOOTAGE

	School/College Name School/College Address				District Number Number	0	College Number College Site Number
33		0.0000000000000000000000000000000000000	0	FISH Pa	rcel Number	0	College Building Number
33	College Campus Name 0 FISH Building Number						
\$\$		Description of Project	0	MSID	lumber		
٨		В		D	E	F	G
SREF Design Code		Mechanical, Electrical, and Interior Circulation		Space Number	Net Square Footage Mech/Elect	Number of Student Stations	Net Square Footage Interior Circulation
	85.						
	86.						
	87.				1		
	88.	tornor and a second second					
	89. Total Mechanical and Electrical 0						
	30. Total Number of Student Stations (from Page 2)						
	91. Total NSF (from Page 2 and Line 89)						
		Circulation, Walls, Overhangs, etc. (from Page 1 Line 11)					
	93, Total	Gross Area (lines 91 and 92.)					
	RECOMME	ENDED AREAS:					
	94. Multip	oly Total in Line 91. by:				x x	
		a. 27% (grades K-6 allowed in line 91.)					
		32 % (grades 6-9 allowed in line 91.)				¥	(
		34% (grades 9-12, Vocational Center, Florida Colleges and ar	ncillary al	llowed in line 91.)		
		b. 6% (HVAC and electrical rooms; up to 6% allowed in line 89.)				¥	
	95. If area	s exceed recommended areas, please provide explanation*					

^{*}Justification for excessive areas must be approved by OEF.





The FDOE <u>Office of Educational Facilities (OEF)</u> team provides technical assistance and training to public school districts, community colleges, and universities concerning educational plant surveys, project priority lists, 5-year work plans, school facilities planning, and maintenance of the Florida Inventory of School Houses.

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Director

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Educational Consultant

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