

**Job Title**

Manager, Special Projects

**Position Number**

P0077792

**Job Status**

Full time Regular

**Department**

Facilities Management

**Location**

Central Campus

**Pay Grade**

211

**Salary**

\$55,000 - \$71,500 Salary commensurate with education and experience.

**Work Shift**

First Shift

**Work Schedule**

Monday - Friday

**Hours Per Week**

37.5

**Job Profile Summary**

Under the general direction from the District Director Facilities Planning and Capital Budget, the purpose of the position is to provide special project management and support to Broward College Facilities Management. Facilities Planning is responsible for developing short and long term space planning, forecasting, and reporting consistent with the Facilities Master Plan and Florida Department of Education/SREF. This position will be responsible for managing technology initiatives as relating to Facilities Management as well as other task supporting the Facilities Department. Employees in this position are responsible for planning, organizing, and completing assigned projects and tasks. This position performs related work as directed.